



Bethel Township Board of Trustees  
February 6, 2024, 7:00 PM  
Regular Business Meeting Agenda V2

I. **CALL TO ORDER** Time: \_\_\_\_\_ Presiding: \_\_\_\_\_  
Roll call: Zoning Director Arnold \_\_\_\_\_ Int Fire Chief Schiebrel \_\_\_\_\_ Fiscal Officer Ross \_\_\_\_\_  
Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF MINUTES**

A. None.

IV. **STAFF REPORTS**

- A. Report from Miami County Sheriff's Deputy (if available)
- B. Report from Fire Department – Josh Schiebrel, Interim Fire Chief
- C. Report from Planning & Zoning – Mike Arnold, Zoning Director
- D. Report from the Township Administrator – Mike Arnold, Assistant to the Township Administrator

V. **TRUSTEE REPORTS** – Trustee vanHaaren – Trustee Reese – Trustee Dick

VI. **DISCUSSION ITEMS**

A. Report from Woodward Hill Water Project

VII. **PUBLIC COMMENTS** on items on the Agenda

VIII. **ACTION ITEMS**

- A. **RESOLUTION #24-02-023:** A RESOLUTION OBJECTING TO THE ANNEXATION PETITION RECEIVED BY THE TOWNSHIP ON JANUARY 16<sup>TH</sup>, 2024 REQUESTING A TOTAL OF 296.236+/- ACRES OF LAND IN BETHEL TOWNSHIP, MIAMI COUNTY OHIO BE ANNEXED TO THE CITY OF HUBER HEIGHTS, OHIO  
Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- B. **RESOLUTION #24-02-024:** A RESOLUTION EMPLOYING THE TOWNSHIP'S ATTORNEYS ON AN ANNUAL BASIS FOR THE YEAR 2024  
Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- C. **RESOLUTION #24-02-025:** A RESOLUTION APPOINTING NICOLE (NIKKI) O'QUINN TO THE BETHEL TOWNSHIP BOARD OF ZONING APPEALS WITH A TERM ENDING DECEMBER 31<sup>ST</sup>, 2027  
Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

- D. RESOLUTION #24-02-026:** A RESOLUTION APPOINTING RACHAEL KIPLINGER AS ALTERNATE MEMBER TO THE BETHEL TOWNSHIP BOARD OF ZONING APPEALS WITH A TERM ENDING DECEMBER 31<sup>st</sup>, 2028  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- E. RESOLUTION #24-02-027:** A RESOLUTION APPOINTING LORNA FURDERER AS ALTERNATE MEMBER TO THE BETHEL TOWNSHIP ZONING COMMISSION WITH A TERM ENDING DECEMBER 31<sup>st</sup>, 2028  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- F. RESOLUTION #24-02-028:** A RESOLUTION AUTHORIZING A SALARY ADJUSTMENT FOR THE FULL TIME ASSISTANT TO THE TOWNSHIP ADMINISTRATOR/ZONING DIRECTOR  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- G. RESOLUTION #24-02-029:** A RESOLUTION ESTABLISHING FAIR AND EQUITABLE HEALTHCARE CONTRIBUTIONS  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- H. RESOLUTION #24-02-030:** A RESOLUTION TERMINATING HEALTHCARE INSURANCE EFFECTIVE THE FINAL DAY OF EMPLOYMENT AT MIDNIGHT  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- I. RESOLUTION #24-02-031:** A RESOLUTION AUTHORIZING THE USE OF FIRE FUNDS TO PROVIDE SALARY ADJUSTMENTS TO CERTIFIED PERSONNEL OF THE BETHEL TOWNSHIP FIRE DEPARTMENT  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- J. RESOLUTION #24-02-032:** A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

IX. **PUBLIC COMMENTS** on any topic

X. **ANNOUNCEMENTS**

- February 7 ~~Historical Society Meeting~~ - CANCELLED
- February 19 Township Offices will be closed in observance of President's Day
- February 22 BZA Meeting 6:30pm\*/Zoning Commission at 7:30pm\*
- February 27 Trustee Workshop Meeting, Township Meeting Room, 7:00pm
- March 5 Trustee Regular Business Meeting, Township Meeting Room, 7:00pm

\* indicates a meeting will be held only if needed

XI. **ADJOURNMENT** motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_  
 Time: \_\_\_\_\_

## Fire Department Report February 6, 2024

Incident Type		Alarm Date	Aided Agency Name
<b>Mutual aid given</b>			
	MVC with Injuries	1/4/2024 11:38:24 AM	Huber Heights Fire Division
	Building fire	1/4/2024 2:02:55 PM	Tipp City EMS Division
	Dispatched & canceled en route	1/7/2024 7:39:55 AM	Bethel Twp Fire Dept Clark Co
	Building fire	1/21/2024 4:59:35 PM	New Carlisle Fire Division (City of)
	Dispatched & canceled en route	1/22/2024 3:07:12 PM	New Carlisle Fire Division (City of)
	Emergency medical service incident, other	1/13/2024 8:17:32 PM	Bethel Twp Fire Dept Clark Co.
	Emergency medical service incident, other	1/13/2024 3:12:25 PM	Huber Heights Fire Division
	EMS call, excluding vehicle accident with injury	1/26/2024 9:59:39 Am	Bethel Twp Fire Dept Clark Co.
	EMS call, excluding vehicle accident with injury	1/17/2024 1:40:00 PM	Bethel Twp Fire Dept Clark Co.
	EMS call, excluding vehicle accident with injury	1/26/2024 2:30:52 PM	Bethel Twp Fire Dept Clark Co.
<b>Mutual aid received</b>			<b>Aiding Agency Name</b>
	Building fire	1/17/2024 4:56:21 PM	Tipp City EMS Division
	Building fire	1/17/2024 4:56:21 PM	New Carlisle Fire Division (City of)
	Building fire	1/17/2024 4:56:21 PM	Bethel Twp Fire Dept Clark Co.
	Chimney or flue fire, confined to chimney or flue	1/17/2024 6:40:50 AM	Tipp City EMS Division
	Chimney or flue fire, confined to chimney or flue	1/17/2024 6:40:50 AM	New Carlisle Fire Division (City of)
	Chimney or flue fire, confined to chimney or flue	1/17/2024 6:40:50 AM	Bethel Twp Fire Dept Clark Co.
	Motor vehicle accident with injuries	1/12/2024 4:52:01 PM	New Carlisle Fire Division (City of)
	Motor vehicle accident with injuries	1/15/2024 5:28:06 PM	Huber Heights Fire Division

Incident Type Details	2024-01-01	Total
111 - Building fire	3	3
114 - Chimney or flue fire, confined to chimney or flue	1	1
320 - Emergency medical service incident, other	5	5
321 - EMS call, excluding vehicle accident with injury	26	26
322 - Motor vehicle accident with injuries	5	5
324 - Motor vehicle accident with no injuries	2	2
352 - Extrication of victim(s) from vehicle	1	1
440 - Electrical wiring/equipment problem, other	1	1
611 - Dispatched & canceled en route	4	4
736 - CO detector activation due to malfunction	1	1
<b>Total</b>	<b>49</b>	<b>49</b>

Month	Mutual Aid Given	Mutual Aid Received
<b>January</b>	<b>10</b>	<b>4</b>



**Since the last Trustee meeting, the following zoning certificate applications have been received**

N/A

**Since the last Board of Zoning Appeals (BZA) meeting, the following application is in process**

N/A

**Since the last Zoning Commission (ZC) meeting, following zoning amendment applications are in process**

N/A

**YEAR TO DATE (2024):**

Certificates issued in 2024: 0

Declarations received in 2024: 0

Variances requested in 2024: 1

Variances approved in 2024: 1

Conditional Use requested in 2024: 0

Conditional Use approved in 2024: 0

Zoning Amendments requested in 2024: 0

Zoning Amendments approved in 2024: 0

**BOARDS & COMMISSIONS**

**MIAMI COUNTY PLANNING COMMISSION:**

February 20, 2024, at 7:00PM (NO BETHEL CASES)

**BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):**

February 22, 2024, at 6:30PM (IF NEEDED)

**BETHEL TOWNSHIP ZONING COMMISSION (ZC)**

February 22, 2024, at 7:00PM (IF NEEDED)

## Administrator's Report for February 6, 2024

### General

First, we have a report from the Woodward Hill Water Project.

There are 10 resolutions on the agenda this evening:

The first is a resolution objecting to the annexation petition received by the Township requesting a total of 296.236+/- acres of land be annexed to the city of Huber Heights. This is part of the process as outlined in the ORC Section 709.023(D).

The second is to hire an attorney who specializes in annexation.

The next three are to appoint members and alternate members to the Township Zoning Boards.

Next is a resolution to give the Assistant to the Twp Admin, Mike Arnold, a salary increase for the purposes of cost of living adjustment and additional responsibilities

The next two are related to healthcare – one is to ensure that all employees are treated fairly and equitably when it comes to contributing to healthcare costs and in receipt of the benefits for the employees. The second is to set a policy to terminate healthcare when an employee or elected official resigns, retires, or is otherwise terminated.

Next is to make the \$2 hazard pay into a permanent salary increase.

The final resolution is to record the electronic payments and warrants.