

Bethel Township Fire Department

GENERAL ORDER: 107	SECTION: Administration
SUBJECT: Training	AFFECTS: All Personnel
ADOPTED: 05/01/2016	SUPERSEDES: All Previous
REVISED: 02/13/2019 09/20/2020	

PURPOSE:

To establish the training requirements for all department personnel.

GENERAL ORDER:

1. Departmental Training

Training will be offered to department members in order to keep certifications current. The Township will provide the following training opportunities:

- a) Shift Trainings
- b) On Station outside instructor led training
- c) On Station Department led training
- d) Quarterly operations training
- e) Online CEU training opportunities

It is the responsibility of the employee to keep certifications current. As long as training documents are turned into the training officer, the Department will track the individual(s) trainings hours. It is still the responsibility of the individual to keep and maintain their trainings hours. These trainings are offered so that every opportunity is given to ensure compliance with re-certification.

Those employees on duty are REQUIRED to participate in trainings being conducted by the Department.

2. **Of the quarterly trainings, personnel SHALL be required to attend at least two of these trainings.**

3 Outside Training

Trainings that require approval from the Department or require the expenditure of funds from the Department must be approved by the training officer **and** the Fire Chief