



January 12, 2016

**PUBLIC HEARING, 6:30 P.M.**

- I CALL TO ORDER**
- II PUBLIC HEARING OF:**

Case ZA-04-15: A request from Dennis Swartzbaugh, 8355 Flick Rd to split off and rezone 5 acres from 38.92 acres at property located at 8355 Flick Rd Tipp City Ohio, 45371 from A-2 General Agriculture to A-1 Domestic Agriculture on ground used for agricultural and residential purposes. The property is identified as Miami County Parcel ID # A01-045000.

- III QUESTIONS/ COMMENTS**
- IV ADJOURNMENT**

**REGULAR BUSINESS MEETING, 7:00 P.M.**

**CALL TO ORDER**

Pledge of allegiance was taken.

**APPROVAL OF THE MINUTES**

A motion to approve the minutes for December 22, 2015 Regular Meeting minutes and the January 5, 2015 Workshop was made by Trustee Hirt, seconded by Trustee Biggs

**STAFF REPORTS**

**SHERIFF**

The Sheriff's deputy had nothing new to report, he stated it has been quite in the Township.

**FIRE**

See attached

**ZONING**

Since the last meeting zero (0) application has been received and zero (0) has been issued.

**YEAR TO DATE (2016):**

Certificates Received this year:	0
Certificates Issued this year:	0
Declarations received this year:	0
Variances received this year:	1
Conditional Use applied for this year:	1
Zoning Amendments applied for this year:	1
Zoning Text Amendments applied for this year:	0

**BOARDS & COMMISSIONS:**

**MIAMI COUNTY PLANNING COMMISSION:**

Miami County Planning Commission will meet on January 19, 2016. The Township had one case to present:

**Case ZA-05-15:** A request from Thomas Burrowes, 9885 Palmer Rd to split off and rezone 2 acres from 147.73 acres at property located at 9885 Palmer Rd New Carlisle Ohio, 45344 from A-2 General Agriculture to R-1AAA Single Family Residential on residential purposes. The property is identified as Miami County Parcel ID # A01-020400

**BETHEL TOWNSHIP ZONING COMMISSION:**

The Bethel Township Zoning Commission (ZC) will meet on January 28, 2016 to hear the following case:

**Case ZA-05-15:** A request from Thomas Burrowes, 9885 Palmer Rd to split off and rezone 2 acres from 147.73 acres at property located at 9885 Palmer Rd New Carlisle Ohio, 45344 from A-2 General Agriculture to R-1AAA Single Family Residential on residential purposes. The property is identified as Miami County Parcel ID # A01-020400

**BETHEL TOWNSHIP BOARD OF ZONING APPEALS:**

The Bethel Township Board of Zoning Appeals (BZA) will meet on January 28, 2016 to hear the following cases:

**Case V-01-16:** A request from Rolling and Sliding Doors of Dayton, 8755 State Route 201 Tipp City, Ohio, 45371. The applicant requests a variance to erect a sign within the right of way. The property is identified as Miami County Parcel ID # A01-052270.

**Case CU-01-16:** A request from Roger Watercutter, 5775 State Route 571 Tipp City, Ohio, 45371. The applicant requests a conditional use for a residence to be located within the floodplain. The property is identified as Miami County Parcel ID # A01-032920.

**2016 ZONING ENFORCEMENT:**

	Junk Cars	High Grass	Construction Related	Health Referrals	Other	Cleared
Current	0	0	0	0	1	0
YTD	0	0	0	0	1	0

**Other (junk/debris)**

5190 Eastland

**ADMINISTRATORS REPORT**

Administrator's Report for January 12, 2016

**On your Agenda today:**

- |                               |   |
|-------------------------------|---|
| Resolution 16-01-002 & 003    | This Resolution sets Gary Biggs as Board President and Jerry Hirt as Board Vice President   |
| Resolution 16-01-004          | This Resolution establishes the salaries for the Trustees and Fiscal Officer. Trustee Biggs has a different salary due to the change in State Law and his recent election. Trustee Hirt and van Haaren will continue with their current salaries until the next election. The same is with Fiscal Officer Watson; her salary will change in April when her new term starts. |
| Resolution 16-01-005          | This Resolution sets the meeting dates for 2016   |
| Resolution 16-01-006 thru 008 | These Resolutions authorize the membership and dues to MVRPC and establish the representatives. The dues remain the same as 2015.   |
| Resolution 16-01-009          | This Resolution sets the representatives for County Council   |
| Resolution 16-01-010          | This Resolution sets the representatives for Volunteer Firefighters Dependents Fund   |
| Resolution 16-01-011          | This Resolution approves the payment of \$2,800.00 to DDTI for the Township's Accuglobe GIS software license for 2016   |
| Resolution 16-01-012          | This Resolution approves Wanda Carter from the law firm of Carter Law, LLC. To be on retainer for the Township in 2016 for legal matters including annexation issues.   |
| Resolution 16-01-013 & 014    | These Resolutions are annual appoints to the Zoning Commission and BZA  |
| Resolution 16-01-015 & 016    | These Resolutions set the debris collection sites for the Township and declare the Township Administrator as the Debris Manager for the Township.   |
| Resolution 16-01-017          | This Resolution sets the reimbursement rate for the 2016 Winter OTA conference.   |
| Resolution 16-01-018          | This Resolution authorizes a payment of \$22,700.00 to Access Engineering for work to date on the Phoneton Water System.  |

Resolution 16-01-019 & 020

This Resolution authorizes a payment to GJO Distributors and Contractors for work on the Friendship Park Bathroom. Also for release of the retainage as the bathroom is complete and the punch list items are finished.

Resolution 16-01-021

This Resolution is for the annual OTARMA liability insurance premium for the Township. The increase in premium for the Township from 2015 is \$150.99.

### **PUBLIC COMMENT FOR ITEMS ON AGENDA**

Resident Joe Sumpter asked the question “What has MVRPC done to benefit the Township”, Trustee Hirt responded they have helped with the GIS Data Survey and the Land Use Plan. They have been helpful annexation issues. They have also helped with the area wide quality of water. Mr. Sumpter then asked if MVRPC have given any specific plans to help the Township. Mr. Hirt said that MVRPC specifically did help with our land use plan group.

Mr. Sumpter asked how the Firefighters Dependent’s fund was funded. Fiscal Officer Deborah Watson responded that they send an invoice to all departments. Our monthly invoice is approximately \$150.00 per month.

Mr. Sumpter asked what we pay for a retainer fee for retaining Carter Law, LLC. Mr. Hirt responded that we do not pay anything; this is just to set the fees if we should ever need to utilize her services.

Mr. Sumpter asked where the debris collection site was. Administrator Ehrhart explained this was just a temporary collection site in case of emergencies.

Mr. Sumpter asked if all 3 Trustees go to the conference for all 3 days. Trustee Hirt responded, not all 3 days, but each Trustee does attend at least one day according to the sessions that are pertinent.

### **ACTION ITEMS**

#### **RESOLUTION #15-01-002**

#### **A RESOLUTION ELECTING GARY BIGGS PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY**

WHEREAS, the Board of Trustees of Bethel Township have customarily organized themselves at the first business meeting of each year, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees elects Gary Biggs of the Board of Trustees of Bethel Township for a term ending at the next re-organization of the Board of Trustees of Bethel Township, Miami County.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>
<b>MRS. VANHAAREN</b>	<b>YES</b>

**RESOLUTION #16-01-003**

**A RESOLUTION ELECTING JEROME L. HIRT, JR. VICE PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY**

WHEREAS, the Board of Trustees of Bethel Township have customarily organized themselves at the first business meeting of each year, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees elects Jerome L. Hirt, Jr. Vice President of the Board of Trustees of Bethel Township for a term ending at the next re-organization of the Board of Trustees of Bethel Township, Miami County.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-004**

**A RESOLUTION ESTABLISHING THE SALARIES FOR THE TRUSTEES AND FISCAL OFFICER FOR YEAR 2016, IN ACCORDANCE WITH SECTION 505.24 AND SECTION 507.09 OF THE OHIO REVISED CODE**

WHEREAS, the salaries of the Board of Trustees of Bethel Township, Miami County is established in Section 505.24 of the Ohio Revised Code, and

WHEREAS, the salary of the Fiscal Officer of the Board of Trustees of Bethel Township, Miami County is established by Section 507.09 of the Ohio Revised Code, THEREFORE

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the salaries of Trustee Hirt and Trustee van Haaren be set at \$12,346.00 per year, further

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the salary of Trustee Biggs be set at \$12,964.00 per year, further

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the salary of the Fiscal Officer Watson be set at \$21,221.00 per year until April 1, 2016. Then commencing at a rate of \$22,282.00 after April 1, 2016, further

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that this Resolution be approved retroactively to January 1, 2016.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
-----------------------	------------

**MR. HIRT**  
**MR. BIGGS**

**YES**  
**YES**

**RESOLUTION #16-01-005**

**A RESOLUTION SETTING THE TIMES, DATES AND PLACES FOR MEETINGS OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY FOR CALENDAR YEAR 2016**

WHEREAS, the Board of Trustees of Bethel Township, Miami County, are required through the Ohio Revised Code to annually announce the schedule of meetings for the calendar year, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees of Bethel Township, Miami County shall meet in regular business session on the second and fourth Tuesdays of each month at 7:00 P.M. at the Bethel Township Meeting Room, 8735 South Second Street, Brandt, AND

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that the Board of Trustees shall meet in Workshop Session on the third Tuesday of each month at 8:30 A.M. at the Bethel Township Meeting Room, 8735 South Second Street, Brandt, AND

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that the Board of Trustees could meet in Workshop Session on the first and fifth Tuesday of each month at 8:30 A.M. if needed at the Bethel Township Meeting Room, 8735 South Second Street, Brandt, AND

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that a copy of this Resolution be transmitted to media outlets providing service to Bethel Township, Miami County.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-006**

**A RESOLUTION AUTHORIZING THE PAYMENT OF DUES TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION IN ACCORDANCE WITH SECTION 505.70 OF THE OHIO REVISED CODE AT A COST OF \$ 2,227.78**

WHEREAS, Section 505.70 of the Ohio Revised Code permits a Board of Trustees of a Township to pay dues to a public or private organization that administers programs established by the Congress of the United States, AND

WHEREAS, the Miami Valley Regional Planning Commission has been established as the Metropolitan Planning Organization for the Region charged with administrating specific transportation programs throughout the Region, AND

WHEREAS, the Board of Trustees of Bethel Township, Miami County through this Resolution authorizes the payment of dues to the Miami Valley Regional Planning Commission for the year 2016, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees is authorized to pay the dues to the Miami Valley Regional Planning Commission, in accordance with Section 505.70 of the Ohio Revised Code at a cost of \$2,227.78.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-007**

**A RESOLUTION APPOINTING TRUSTEE HIRT AS REPRESENTATIVE AND TRUSTEE van HAAREN AS ALTERNATE TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION**

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #16-01-006 authorizing the payment of dues to the Miami Valley Regional Planning Commission, AND

WHEREAS, the Miami Valley Regional Planning Commission allows their member to appoint a representative and alternate to the Miami Valley Regional Planning Commission, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustee Hirt be appointed as representative to the Miami Valley Regional Planning Commission and Trustee van Haaren as alternate to the Miami Valley Regional Planning Commission.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #15-01-008**

**A RESOLUTION APPOINTING ANDY EHRHART AS REPRESENTATIVE TO THE TECHNICAL ADVISORY COMMITTEE OF THE MIAMI VALLEY REGIONAL PLANNING COMMISSION**

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #16-01-006 authorizing the payment of dues to the Miami Valley Regional Planning Commission, AND

WHEREAS, the Miami Valley Regional Planning Commission allows their members to appoint a representative to the Technical Advisor Committee of the Miami Valley Regional Planning Commission, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Andy Ehrhart be appointed to the Miami Valley Regional Planning Commission of the Miami Valley Regional Planning Commission.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-009**

**A RESOLUTION APPOINTING TRUSTEE HIRT AS REPRESENTATIVE AND TRUSTEE BIGGS AS ALTERNATE REPRESENTATIVE TO THE MIAMI COUNTY COUNCIL**

WHEREAS, the Board of Trustees of Bethel Township, Miami County are authorized to appoint a representative and alternate to the Miami County Council, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustee Hirt be appointed as representative and Trustee Biggs be appointed as alternate representative to the Miami County Council.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-010**

**A RESOLUTION APPOINTING TRUSTEES van HAAREN AND BIGGS AS REPRESENTATIVES TO THE BETHEL TOWNSHIP VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County are authorized through Section 146.03 and 146.04 of the Ohio Revised Code to appoint two (2) representatives to the Volunteer Firefighters' Dependents Fund, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustees van Haaren and Biggs are appointed as representative to the Bethel Township Volunteer Firefighters' Dependents Fund.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-011**

**A RESOLUTION APPROVING THE 2016 LICENSE AND SUPPORT FEES FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) SOFTWARE FROM DIGITAL DATA TECHNOLOGIES, INC (DDTI) AT A COST NOT TO EXCEED \$2,800.00.**

WHEREAS, the Bethel Township Fire Department and the Planning & Zoning Department would benefit from the current GIS technologies to aid in responding to the needs of the Township's residents, AND

WHEREAS, Miami County currently uses Digital Data Technologies, Inc's. GIS software known as Accuglobe and has established a reduced price for any township or municipality within Miami County to purchase Accuglobe software, AND

WHEREAS, the Bethel Township Board of Trustees purchased said GIS software with the approval of Resolution #07-04-040 and are required to pay an annual license and support fees for said software, THEREFORE,

BE IT RESOLVED, that the Board of Trustees of Bethel Township, Miami County approve the 2016 License and support fees for GIS software from Digital Data Technologies, Inc (DDTI) for an amount not to exceed \$2,800.00

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-012**

**A RESOLUTION RETAINING CARTER LAW, LLC AS LEGAL COUNSEL TO ADVISE AND REPRESENT THE TOWNSHIP IN ANNEXATION MATTERS**

WHEREAS, the Board of Trustees of Bethel Township, Miami County, Ohio, deems it necessary and advisable to employ legal counsel to advise and represent the Township on legal matters regarding annexation and other legal matters;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, Ohio that:

Section 1: That Wanda L. Carter, be retained as legal counsel to advise and represent Bethel Township on legal matters including those relating to annexations of Township Territory. Representation will be paid as follows: \$200.00 per hour for senior attorney time, \$175.00 per hour for associate attorney time, and \$75.00 per hour for work done by a law clerk or legal assistant's time. Rates are fixed for the calendar year 2016; time spent on travel and telephone calls is considered billable time. Court costs and expenses will be paid by the Township. Fees will be paid monthly upon receipt of the bill.

Section 2: The Township Administrator will execute the required retainer agreement on behalf of the Board of Trustees of Bethel Township, Miami County, Ohio.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-013**

**A RESOLUTION APPOINTING POLLY TURNER TO THE BETHEL TOWNSHIP ZONING COMMISSION FOR THE TERM COMMENCING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2020, IN ACCORDANCE WITH SECTION 519.13 OF THE OHIO REVISED CODE**

WHEREAS, Section 519.13 of the Ohio Revised Code prescribes that each Township that administers its own zoning resolution shall appoint members to their respective Board of Zoning Appeals, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Bill Serra is hereby appointed to the Bethel Township Zoning Commission for the term commencing January 1, 2016 and ending December 31, 2020, in accordance with Section 519.13 of the Ohio Revised Code.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-014**

**A RESOLUTION APPOINTING NEIL SONNANSTINE TO THE BETHEL TOWNSHIP BOARD OF ZONING APPEALS FOR THE TERM COMMENCING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2019, IN ACCORDANCE WITH SECTION 519.13 OF THE OHIO REVISED CODE**

WHEREAS, Section 519.13 of the Ohio Revised Code prescribes that each Township that administers its own zoning resolution shall appoint members to their respective Board of Zoning Appeals, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Neil Sonnanstine is hereby appointed to the Bethel Township Board of Zoning Appeals for the term commencing January 1, 2016 and ending December 31, 2020, in accordance with Section 519.13 of the Ohio Revised Code.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-015**

**A RESOLUTION DESIGNATING BETHEL WEST CEMETERY AND FRIENDSHIP PARK AS THE DESIGNATED DEBRIS COLLECTION SITES FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN**

WHEREAS, Miami County has put in place a Debris Management Plan incorporated under the Emergency Operations plan to handle debris if a disaster occurs in Miami County, and

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted the Miami County Debris Management Plan on January 26, 2010 through their approval of Resolution #10-01-025, acknowledging Bethel

Township as an active participant of the Miami County Debris Management Plan which gives Bethel Township eligibility for reimbursement of funds for such disasters, and

WHEREAS, the Bethel Township Board of Trustees does not have another active Debris Management Plan that is comprehensive and meets the Federal Emergency Management Agency Guidelines, and

WHEREAS, the Board of Trustees must annual designate a site(s) for storm debris collection, and

WHEREAS, the Board of Trustees must designate a site(s) for the collection of storm debris to satisfy the requirements of the Miami County Debris Management Plan, THEREFORE

BE IT RESOLVED, by the Bethel Township Board of Trustees, that Bethel the rear of Bethel West Cemetery and Friendship Park be the designated debris collection sites for the Township’s collection of debris as required by the Miami County Debris Management Plan.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-16**

**A RESOLUTION DESIGNATING THE TOWNSHIP ADMINISTRATOR AS THE DEBRIS MANAGER FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN**

WHEREAS, Miami County has put in place a Debris Management Plan incorporated under the Emergency Operations plan to handle debris if a disaster occurs in Miami County, and

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted the Miami County Debris Management Plan on January 26, 2010 through their approval of Resolution #10-01-025, acknowledging Bethel Township as an active participant of the Miami County Debris Management Plan which gives Bethel Township eligibility for reimbursement of funds for such disasters, and

WHEREAS, the Bethel Township Board of Trustees does not have another active Debris Management Plan that is comprehensive and meets the Federal Emergency Management Agency Guidelines, and

WHEREAS, the Bethel Township Board of Trustees must annual designate the Township Administrator as their debris manager, and

WHEREAS, the Bethel Township Administrator shall be designated as the Debris Manager for Bethel Township, THEREFORE

BE IT RESOLVED, by the Bethel Township Board of Trustees, that the Township Administrator shall be the Township’s designated debris manager as required by the Miami County Debris Management Plan.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>

**MR. BIGGS**

**YES**

**RESOLUTION #16-01-017**

**A RESOLUTION SETTING THE REIMBURSEMENT FOR THE 2016 WINTER CONFERENCE OF THE OHIO TOWNSHIP ASSOCIATION IN ACCORDANCE WITH SECTION 505.241 OF THE OHIO REVISED CODE**

WHEREAS, the Ohio Township Association will hold their Winter Conference in Columbus, Ohio from January 27<sup>th</sup> to January 29<sup>th</sup>, AND

WHEREAS, Section 505.241 permits a Board of Trustees to pay for the membership dues and costs for their members and employees to participate in organizations organized for the improvement of Township Government, AND

WHEREAS, the Board of Trustees of Bethel Township, deem it necessary for themselves and staff members to attend this conference to remain current with Township government issues, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the reimbursement for the Trustees, Fiscal Officer, Administrator and Director of Planning & Zoning be capped at \$900.00 per attendee for their attendance at the Ohio Township Association's Winter Conference.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-018**

**A RESOLUTION TO APPROVE PAYMENT TO ACCESS ENGINEERING FOR WORK TO DATE ON DESIGN OF THE PHONETON WATER SYSTEM AT A COST OF \$22,700.00.**

WHEREAS, THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY DETERMINED THAT WATER IMPROVEMENTS ARE NECESSARY TO PHONETON AND SURROUNDING AREAS, AND

WHEREAS, AS PART OF THESE IMPROVEMENTS, SUBSTANTIAL ENGINEERING AND DESIGN WORK NEEDS TO BE COMPLETED, AND

WHEREAS, THE TRUSTEES HAVE COMMITTED TO WORK WITH MIAMI COUNTY IN ORDER TO PROVIDE THESE SERVICES, AND

WHEREAS, ACCESS ENGINEERING HAS BEEN ACCEPTED AT THE ENGINEERING AND DESIGN FIRM FOR THE PROJECT, AND

WHEREAS, BETHEL TOWNSHIP TRUSTEES HAVE AGREED TO PAY THE ENGINEERING AND DESIGN FEES, AND

WHEREAS, ACCESS ENGINEERING HAS SUBMITTED AN INVOICE OF \$22,700.00 FOR WORK TO DATE ON THE PROJECT, THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE BOARD OF TOWNSHIP TRUSTEES AUTHORIZES THE PAYMENT OF \$22,700.00 FOR WORK TO DATE ON THE PHONETON WATERLINE PROJECT AND AUTHORIZED THE BETHEL TOWNSHIP FISCAL OFFICER TO PAY THE INVOICE AS SUBMITTED.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-019**

**A RESOLUTION FOR THE APPROVAL OF PAYMENT FOR WORK TO DATE ON THE FRIENDSHIP PARK BATHROOM TO GJO DISTRUBUTORS & CONTRACTORS, 6719 ZERKLE RD. SPRINGFEILD, OHIO 45502 IN THE AMOUNT OF \$29,349.94.**

WHEREAS, the Township partnered with Miami County to construct a bathroom at Friendship Park AND

WHEREAS, work has commenced on the building and an invoice has been submitted for payment of \$29,349.94, AND

WHEREAS, part of the funds will come from the Township and part from CDBG funding, AND

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #06-06-173 which requires all purchases greater than \$2,500.00 to be approved by the Board of Trustees of Bethel Township, Miami County,

THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY:

Payment by made to GJO Distributors and Contractors for work to date on the Friendship Park Bathroom Project at a cost of \$29,349.94.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-020**

**A RESOLUTION FOR THE APPROVAL OF PAYMENT OF THE RETAINAGE FOR THE FRIENDSHIP PARK BATHROOM TO GJO DISTRUBUTORS & CONTRACTORS, 6719 ZERKLE RD. SPRINGFEILD, OHIO 45502 IN THE AMOUNT OF \$4,072.00.**

WHEREAS, the Township partnered with Miami County to construct a bathroom at Friendship Park AND

WHEREAS, work has been completed on the project and an invoice has been submitted for payment of the retainage of \$4,072.00, AND

WHEREAS, part of the funds will come from the Township and part from CDBG funding, AND

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #06-06-173 which requires all purchases greater than \$2,500.00 to be approved by the Board of Trustees of Bethel Township, Miami County,

THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY:

Payment by made to GJO Distributors and Contractors for the retainage on the Friendship Park Bathroom Project at a cost of \$4,072.00.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-01-21**

**A RESOLUTION SELECTING THE INSURANCE CARRIER AND PLAN FOR THE TOWNSHIPS LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE FOR 2016, AS WELL AS AUTHORIZING THE EXPENDITURE OF TOWNSHIP FUNDS FOR SAID PLAN AND AUTHORIZING THE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE PLAN ON BEHALF OF THE BOARD OF TRUSTEES**

WHEREAS, THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, OHIO, DEEMS IT NECESSARY AND ADVISABLE TO OBTAIN AND MAINTAIN LEGAL AND AUTOMOBILE LIABILITY INSURANCE;

WHEREAS, BETHEL TOWNSHIP HAS HISTORICALLY OBTAINED LEGAL LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE THROUGH THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, OHIO THAT:

SECTION 1. THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP AUTHORIZES AN EXPENDITURE IN THE AMOUNT NOT TO EXCEED \$15,894.99 TO THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY FOR LEGAL LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE.

SECTION 2. THE TOWNSHIP ADMINISTRATOR IS AUTHORIZED TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**ANNOUNCEMENTS**

January 18	Township Offices CLOSED due the Martin Luther King Holiday
January 19	Trustee Workshop Meeting, Township Meeting Room, 8:30AM*
January 26	Board of Trustee Meeting, Township Meeting Room, 7:00PM
January 28	BZA Meeting 6:30PM*/ Zoning Commission Meeting 7:30PM*
February 2	Trustee Workshop Meeting, Township Meeting Room, 8:30AM*
February 9	Board of Trustee Meeting, Township Meeting Room, 7:00PM

**An \* indicates a meeting will be held only if needed.**

**PUBLIC COMMENTS ON ANY TOPIC**

**MOTION TO RECORD PAYMENT OF WARRANTS AND ELECTRONIC PAYMENTS**

**RESOLUTION 16-01-21  
A RESOLUTION TO RECORD WARRANTS  
48865 TO 49074  
AND ELECTRONIC PAYMENTS 1148-1194**

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE PAYMENT OF WARRANTS NO. 48865 THROUGH NO. 49074 AND THE ELECTRONIC PAYMENTS FROM NO. 1148-1194 BE RECORDED THROUGH THE REQUEST OF THE FISCAL OFFICER.

**THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:**

<b>MRS. VANHAAREN</b>	<b>YES</b>
<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**Payments**

<b>Number</b>	<b>Post Date</b>	<b>Payee</b>	<b>Total Warrant Amount</b>
119	12/31/15	UNITY NATIONAL BANK	\$314.70
1148	12/22/15	UNITY NATIONAL BANK	\$2,936.78
1150	12/31/15	JONATHAN D ADAMS	\$662.86
1151	12/31/15	BRANDEN L BOSMA	\$468.35
1152	12/31/15	BENJAMIN M CAHILL	\$227.88
1153	12/31/15	NICHOLAS R CARPENTER	\$537.54
1154	12/31/15	JAMES ANDREW EHRHART	\$1,626.63
1155	12/31/15	JEFFREY N GREEN	\$749.32
1156	12/31/15	KURTIS A GREEN	\$464.71
1157	12/31/15	NICHOLAS A MAG0TEAUX	\$319.64
1158	12/31/15	JOHN D MILLER	\$428.21
1159	12/31/15	JAMES A MOORE	\$349.80
1160	12/31/15	RICHARD A MORRETT	\$793.72
1161	12/31/15	RICHARD W. PEAKE	\$124.54
1162	12/31/15	JOSHUA SCHIEBREL	\$618.20
1163	12/31/15	JUSTIN M SHAFER	\$340.16
1164	12/31/15	TERRENCE W. WELDON JR.	\$523.56
1165	12/31/15	ROBERT JAY YOCUM	\$800.24
1166	12/31/15	JAY T. ZIMMERMAN	\$286.88
1168	12/31/15	JONATHAN D ADAMS	\$300.44
1169	12/31/15	BEN ALLEN	\$88.59
1170	12/31/15	BRANDEN L BOSMA	\$198.84
1171	12/31/15	BENJAMIN M CAHILL	\$368.04
1172	12/31/15	NICHOLAS R CARPENTER	\$196.71
1173	12/31/15	JAMES ANDREW EHRHART	\$104.24
1174	12/31/15	KURTIS A GREEN	\$98.11
1175	12/31/15	NICHOLAS M HALTER	\$257.59
1176	12/31/15	ANNA R LUDWICK	\$212.40
1177	12/31/15	NICHOLAS A MAG0TEAUX	\$166.49
1178	12/31/15	JOHN MEYER	\$0.90
1179	12/31/15	JOHN D MILLER	\$281.66
1180	12/31/15	JAMES A MOORE	\$159.26
1181	12/31/15	RICHARD A MORRETT	\$925.13
1182	12/31/15	LUCAS T PYLES	\$267.34
1183	12/31/15	JOSHUA SCHIEBREL	\$39.30
1184	12/31/15	JAMES R SEBASTIAN	\$254.51
1185	12/31/15	JUSTIN M SHAFER	\$385.22
1186	12/31/15	GARY WILL STITZEL	\$79.82
1187	12/31/15	TERRENCE W. WELDON JR.	\$206.24
1188	12/31/15	JAY T. ZIMMERMAN	\$109.37
1190	12/31/15	UNITY NATIONAL BANK	\$3,954.47

1191	12/31/15	TREASURER OF STATE OF OHIO	\$1,011.63
1191	12/31/15	TREASURER OF STATE OF OHIO	\$1,011.63
1192	12/31/15	UNITY NATIONAL BANK	\$1,893.90
1192	12/31/15	UNITY NATIONAL BANK	\$0.50
1192	12/31/15	UNITY NATIONAL BANK	\$0.04
1193	12/31/15	UNITY NATIONAL BANK	\$106.10
1194	12/31/15	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$86.91
48865	12/31/15	MIAMI COUNTY-SHERIFFS DEPT	\$35.00
49051	12/23/15	LORNA FURDERER	\$36.94
49052	12/23/15	JULIE REESE	\$45.79
49053	12/23/15	NEAL SONNANSTINE	\$73.44
49054	12/23/15	STAR CITY CONCRETE	\$33,100.00
49055	12/23/15	KLERITEC	\$384.56
49056	12/23/15	UVMC OCCUPATIONAL HEALTH	\$92.00
49057	12/23/15	KENWORTH OF DAYTON	\$2,864.21
49058	12/23/15	GESSAMAN'S SERVICE LLC	\$1,900.00
49059	12/23/15	BARNEY RENTALS, INC.	\$305.80
49060	12/23/15	DUNCAN OIL CO	\$380.05
49061	12/23/15	AT&T	\$266.88
49062	12/23/15	LAVY ENTERPRISES	\$27.41
49063	12/23/15	WARREN FIRE EQUIPMENT, INC	\$216.00
49064	12/23/15	COMDOC.INC. CORPORATE HEADQUARTERS	\$129.80
49065	12/23/15	MIAMI COUNTY ENGINEER	\$410.82
49066	12/23/15	UNITED HEALTH CARE-INSURANCE COMPANY	\$5,859.97
49067	12/23/15	DAYTON POWER & LIGHT CO	\$858.40
49068	12/23/15	VERIZON	\$243.49
49069	12/23/15	O'REILLY AUTO PARTS	\$98.88
49070	12/31/15	JENNIFER HONEYCUTT	\$359.73
49071	12/31/15	LUCAS O SWIFT	\$294.07
49072	12/31/15	BRIAN DD MCKELLAR	\$459.82
49073	12/31/15	SELINDA L SIZEMORE	\$148.15
49074	12/31/15	LARRY RAY TRUSTY	\$317.34

## RECIEPTS

Post Date	Receipt Number	Purpose	Total Receipt
12/23/15	306-2015	ROCK SALT SETTLEMENT FUND LOCAL GOVERNMENT	\$1,271.64
12/23/15	307-2015	SUPPLEMENTAL	\$570.04
12/23/15	308-2015	LOCAL GOVERNMENT	\$2,520.00
12/31/15	309-2015	INTEREST	\$11.46
12/31/15	310-2015	INTEREST	\$72.33
12/31/15	311-2015	INTEREST	\$21.80

12/31/15	312-2015	INTEREST	\$60.11
12/31/15	313-2015	INTEREST	\$7.39
12/31/15	314-2015	INTEREST	\$80.25
12/31/15	315-2015	INTEREST	\$22.80
12/31/15	316-2015	MEDIC RUNS	\$5,759.50
12/31/15	317-2015	INTEREST	\$273.42

Meeting Adjourned 7:40pm

\_\_\_\_\_  
Gary Biggs- Chair

\_\_\_\_\_  
Beth Vanhaaren- Trustee

\_\_\_\_\_  
Jerry Hirt- Trustee

\_\_\_\_\_  
Mrs. Deborah Watson, Fiscal Officer