



November 22, 2016  
REGULAR BUSINESS MEETING, 7:00 P.M.

**CALL TO ORDER**

Pledge of allegiance was taken.

**APPROVAL OF THE MINUTES**

A motion to approve the minutes for October 25, 2016 Regular Meeting minutes and the November 1, 2016 Workshop meeting minutes was made by Trustee Hirt, seconded by Trustee Biggs.

**STAFF REPORTS**

**SHERIFF**

Presented statistics for this past month, stated mostly just traffic stops. Told Trustee’s to watch out for deer, it is the season.

**FIRE**

See attached

**ZONING**

Since the last meeting, seven (7) zoning certificate applications have been received and seven (7) have been issued:

ZC-43-16	7285 S. Palmer Rd	Addition to Residence
ZC-44-16	6365 St. Rt. 201	Addition to Residence
ZC-45-16	6476 US 40	Addition to Residence
ZC-46-16	8755 S. St. Rt. 201	Sign
ZC-47-16	8130 Flick Rd	Replacement Pole Barn
ZC-48-16	7490 St. Rt. 201	Sign
ZC-49-16	4365 E. US Rt. 40	Replacement Pole Barn

No variance applications are in process.

One (1) zoning amendment application is in process:

ZA-05-16	5700 St Rt 571	Rezoning 10.024 acres from A-2 to A-1 in order to split a parcel. ZA-06-16 was deemed
	4.03-acre	
	unnecessary by the County and has	been cancelled.

No conditional use applications are in process.

Miami County Planning Commission will meet **December 20** to consider ZA-05-16 and ZA-06-16. The Bethel Township Zoning Commission will meet **December 22** on the same cases. The Bethel Township Trustees will have a public hearing **January 10** at 6:30 p.m. and the resolution will be on the agenda for the stated meeting at 7:00 p.m. The applicant has requested the delayed schedule as she will not be available for the month of November.

**YEAR TO DATE (2016):**

Certificates Received this year: 49  
 Certificates Issued this year: 49  
 Declarations received this year: 4  
 Variances received this year: 9  
 Variances approved this year: 8  
 Conditional Use applied for this year: 2  
 Conditional Use approved this year: 1  
 Zoning Amendments applied for this year: 6  
 Zoning Amendments approved this year: 4  
 Zoning Text Amendments applied for this year: 0

**BOARDS & COMMISSIONS:**

**MIAMI COUNTY PLANNING COMMISSION:**

The next scheduled meeting is December 20 at 7:30 p.m. The Township will present cases ZA-05-16.

**BETHEL TOWNSHIP BOARD OF ZONING APPEALS:**

The Bethel Township Board of Zoning Appeals (BZA) will not meet in November.

**BETHEL TOWNSHIP ZONING COMMISSION:**

The Bethel Township Zoning Commission (ZC) will not meet in November.

**2016 ZONING ENFORCEMENT:**

	Junk Cars	High Grass	Construction Related	Health Referrals	Other	Cleared
Month	0	1	0	0	0	0
YTD	4	20	0	0	1	24

**ADMINISTRATOR REPORT**

**On your Agenda today:**

Resolution 16-11-093

This Resolution for the payment one million dollars to the Phoneton Water Project. We have previously committed to this amount and this Resolution will allow for the Township to make payments to Milcon as they are certified by Miami County Sanitary.

Resolution 16-11-094	This Resolution authorizes the payroll adjustments for cost of living raises for full time employees. It will be a flat rate of \$50 per pay period.
Resolution 16-11-095	This Resolution is for a payment to Access Engineering for work to date on the Phoneton Water Project.
Resolution 16-11-096	This Resolution is requested by the Fiscal Officer to make changes in the permanent appropriations for 2016 from an unused capital improvement fund to payroll. These are both in the fire fund and do not change the overall permanent appropriations.

**PUBLIC COMMENT FOR ITEMS ON AGENDA**

None

**ACTION ITEMS**

**RESOLUTION #16-11-093**

**A RESOLUTION AUTHORIZING THE PAYMENT OF ONE MILLION DOLLARS (\$1,000,000) TO MILCON CONCRETE, INC. OF TROY, OHIO FOR DIRECT PAYMENT OF THE BETHEL TOWNSHIP PORTION OF THE PHONETON WATER PROJECT.**

WHEREAS, Miami County Sanitary Engineering has started the Phoneton Water Project by selecting Milcon Concrete Inc. as the contractor and authorizing the project to start, AND

WHEREAS, Bethel Township has committed one million dollars (\$1,000,000) to the project as outlined in Resolution 16-11-089, AND

WHEREAS, Payment vouchers will be submitted to Miami County Sanitary Engineering. After the work has been certified complete, payment will then be forwarded to Bethel Township for the 1<sup>st</sup> one million dollars (\$1,000,000) of the project for direct payment to Milcon Concrete Inc.

THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY:

AUTHORIZING THE BETHEL TOWNSHIP FISCAL OFFICER TO MAKE PAYMENTS AS SUBMITTED AND CERTIFIED BY MAIMI COUNTY SANITARY ENGINEER TO MILCON CONCRETE, INC UP TO ONE MILLION DOLLARS (\$1,000,000) FOR CONSTRUCTION OF THE PHONETON WATER PROJECT.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-11-094**

**A RESOLUTION AUTHORIZING COST OF LIVING RAISES TO BETHEL TOWNSHIP FULL TIME EMPLOYEES**

WHEREAS, PERIODICALLY BETHEL TOWNSHIP NEEDS TO ADJUST THE PAY RATE OF EMPLOYEES TO MATCH COST OF LIVING EXPENSES, AND;

WHEREAS, BETHEL TOWNSHIP HAS EVALUATED ITS FULL TIME EMPLOYEES PAY SCALES AND FEEL THE NEED TO ADJUST SAID SCALES; THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THE PAY SCALES OF IT'S FULL TIME EMPLOYEES BE INCREASED BY FIFTY DOLLARS PER PAY PERIOD AND DIRECT THE BETHEL TOWNSHIP FISCAL OFFICER TO MAKE THE NECESSARY HOURLY/SALARY ADJUSTMENTS AND TO MAKE THESE ADJUSTMENTS RETROACTIVE TO JUNE 1, 2016.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-11-095**

**A RESOLUTION TO APPROVE PAYMENT TO ACCESS ENGINEERING FOR WORK TO DATE ON DESIGN OF THE PHONETON WATER SYSTEM AT A COST OF \$7,410.00.**

WHEREAS, THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY DETERMINED THAT WATER IMPROVEMENTS ARE NECESSARY TO PHONETON AND SURROUNDING AREAS, AND

WHEREAS, AS PART OF THESE IMPROVEMENTS, SUBSTANTIAL ENGINEERING AND DESIGN WORK NEEDS TO BE COMPLETED, AND

WHEREAS, THE TRUSTEES HAVE COMMITTED TO WORK WITH MIAMI COUNTY IN ORDER TO PROVIDE THESE SERVICES, AND

WHEREAS, ACCESS ENGINEERING HAS BEEN ACCEPTED AT THE ENGINEERING AND DESIGN FIRM FOR THE PROJECT, AND

WHEREAS, BETHEL TOWNSHIP TRUSTEES HAVE AGREED TO PAY THE ENGINEERING AND DESIGN FEES, AND

WHEREAS, ACCESS ENGINEERING HAS SUBMITTED AN INVOICE OF \$7,410.00 FOR WORK TO DATE ON THE PROJECT, THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT

THE BOARD OF TOWNSHIP TRUSTEES AUTHORIZES THE PAYMENT OF \$7,410.00 FOR WORK TO DATE ON THE PHONETON WATERLINE PROJECT AND AUTHORIZED THE BETHEL TOWNSHIP FISCAL OFFICER TO PAY THE INVOICE AS SUBMITTED.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #16-11-096**

**A RESOLUTION AMENDING THE 2016 PERMANENT APPROPRIATIONS AS PRESENTED BY THE BETHEL TOWNSHIP FISCAL OFFICER**

WHEREAS, THE CLERK OF BETHEL TOWNSHIP HAS PRESENTED AN AMENDMENT TO THE PERMANENT APPROPRIATIONS OF CALENDAR YEAR 2016, AND

WHEREAS, THE BOARD OF TRUSTEES MUST APPROVE THE AMENDMENTS TO THE PERMANENT APPROPRIATION, THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, TO AMEND THE PERMANENT APPROPRIATIONS TO SHOW THE FOLLOWING:

A DECREASE IN CAPITOL IMPROVEMENT LINE ITEM 2194-760-700-0000 OF FIFTY THOUSAND DOLLARS (\$50,000) AND AN INCREASE IN PERSONNEL LINE ITEM 2194-220-100-0012 OF FIFTY THOUSAND DOLLARS (\$50,000).

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**PUBLIC COMMENTS ON ANY TOPIC**

None

**ANNOUNCEMENTS**

November 24	Township Offices CLOSED in observance of Thanksgiving
November 25	Township Offices CLOSED Township observes Veteran's Day
November 29	Trustee Workshop Meeting, Township Meeting Room, 8:30AM*
December 6	Trustee Workshop Meeting, Township Meeting Room, 8:30AM*
December 8	Miami County Township Association Christmas Dinner
December 13	Trustee Meeting, Township Meeting Room, 7:00PM

**An \* indicates a meeting will be held only if needed.**

**MOTION TO RECORD PAYMENT OF WARRANTS AND ELECTRONIC PAYMENTS**

**RESOLUTION 16-10-092  
A RESOLUTION TO RECORD WARRANTS**

**49675 TO 49739  
AND ELECTRONIC PAYMENTS 872-952**

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE PAYMENT OF WARRANTS NO. 49675 THROUGH NO. 49739 AND THE ELECTRONIC PAYMENTS FROM NO. 872-952 BE RECORDED THROUGH THE REQUEST OF THE FISCAL OFFICER.

**THE ABOVE RESOLUTION WAS MOVED BY MR. HIRT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MR. HIRT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**PAYMENTS**

<b>Number</b>	<b>Post Date</b>	<b>Payee</b>	<b>Total Warrant Amount</b>
872-	11/1/16	GARY BIGGS	\$937.30
873-	11/1/16	JEROME L. HIRT,SR.	\$790.01
874-	11/1/16	HELEN E VANHAAREN	\$793.22
875-	11/1/16	DEBORAH A WATSON	\$1,264.17
877-	11/4/16	JONATHAN D ADAMS	\$1,062.79
878-	11/4/16	MICHAEL ARNOLD JR	\$51.66
879-	11/4/16	BRANDEN L CARPENTER	\$238.48
880-	11/4/16	NICHOLAS R CARPENTER	\$266.67
881-	11/4/16	JAMES ANDREW EHRHART	\$1,851.27
882-	11/4/16	SCOTT D GRIGSBY	\$125.40
883-	11/4/16	JENNIFER HONEYCUTT	\$432.53
884-	11/4/16	JACE JUSTICE	\$527.78
885-	11/4/16	NICHOLAS A MAGOTEAUX	\$540.77
886-	11/4/16	JOHN D MILLER	\$275.99
887-	11/4/16	RICHARD W. PEAKE	\$158.78
888-	11/4/16	JOSHUA SCHIEBREL	\$721.80
889-	11/4/16	JAMES R SEBASTIAN	\$71.03
890-	11/4/16	LARRY RAY TRUSTY	\$668.81
891-	11/4/16	TERRENCE W. WELDON JR.	\$634.13
892-	11/4/16	ROBERT JAY YOCUM	\$747.85
893-	11/4/16	JAY T. ZIMMERMAN	\$773.69
895-	11/4/16	JONATHAN D ADAMS	\$602.69
896-	11/4/16	BEN ALLEN	\$152.95
897-	11/4/16	MICHAEL ARNOLD JR	\$209.39
898-	11/4/16	TYLER M BEVER	\$10.77
899-	11/4/16	BENJAMIN M CAHILL	\$220.16

900-	11/4/16	BRANDEN L CARPENTER	\$136.87
901-	11/4/16	NICHOLAS R CARPENTER	\$90.71
902-	11/4/16	ROBERT D CORWIN II	\$34.89
903-	11/4/16	KURTIS A GREEN	\$71.93
904-	11/4/16	ANDREW N GRIFFIN	\$13.47
905-	11/4/16	SCOTT D GRIGSBY	\$335.91
906-	11/4/16	NICHOLAS M HALTER	\$135.17
907-	11/4/16	JACE JUSTICE	\$1,029.33
908-	11/4/16	CHELSEA A LIPIEC	\$169.76
909-	11/4/16	ANNA R LUDWICK	\$50.81
910-	11/4/16	NICHOLAS A MAGOTEAUX	\$316.01
911-	11/4/16	BRIAN DD MCKELLAR	\$277.43
912-	11/4/16	KRISTIE I MEDLEY	\$233.37
913-	11/4/16	JOHN MEYER	\$69.28
914-	11/4/16	JOHN D MILLER	\$209.81
915-	11/4/16	JAMES A MOORE	\$295.57
916-	11/4/16	STETSON PEAKE	\$160.70
917-	11/4/16	JOSHUA SCHIEBREL	\$146.96
918-	11/4/16	JAMES R SEBASTIAN	\$206.65
919-	11/4/16	SELINDA L SIZEMORE	\$291.30
920-	11/4/16	LARRY RAY TRUSTY	\$420.22
921-	11/4/16	TERRENCE W. WELDON JR.	\$223.48
922-	11/4/16	JAY T. ZIMMERMAN	\$263.95
925-	11/4/16	UNITY NATIONAL BANK	\$5,074.76
926-	11/7/16	TREASURER OF STATE OF OHIO	\$356.27
927-	11/7/16	TREASURER OF STATE OF OHIO	\$693.51
928-	11/7/16	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$3,146.31
929-	11/7/16	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$4,157.99
930-	11/18/16	JONATHAN D ADAMS	\$900.86
931-	11/18/16	MICHAEL ARNOLD JR	\$25.83
932-	11/18/16	BRANDEN L CARPENTER	\$248.63
933-	11/18/16	NICHOLAS R CARPENTER	\$389.47
934-	11/18/16	MARTIN G CASKEY	\$786.98
935-	11/18/16	JAMES ANDREW EHRHART	\$1,577.13
936-	11/18/16	SCOTT D GRIGSBY	\$500.04
937-	11/18/16	NICHOLAS M HALTER	\$132.87
938-	11/18/16	JENNIFER HONEYCUTT	\$420.20
939-	11/18/16	JACE JUSTICE	\$619.18
940-	11/18/16	NICHOLAS A MAGOTEAUX	\$654.82
941-	11/18/16	JOHN D MILLER	\$146.30
942-	11/18/16	RICHARD W. PEAKE	\$259.40
943-	11/18/16	STETSON PEAKE	\$41.87
944-	11/18/16	JOSHUA SCHIEBREL	\$726.13

945-	11/18/16	JAMES R SEBASTIAN	\$71.03
946-	11/18/16	TERRENCE W. WELDON JR.	\$661.23
947-	11/18/16	ROBERT JAY YOCUM	\$747.86
948-	11/18/16	JAY T. ZIMMERMAN	\$600.05
951-	11/19/16	UNITY NATIONAL BANK	\$3,038.20
952-	10/31/16	UNITY NATIONAL BANK	\$103.46
49675	10/28/16	UNITED STATES POSTAL SERVICE	\$500.00
49676	11/1/16	MIAMI COUNTY-SHERIFFS DEPT	\$70.00
49677	11/1/16	MIAMI COUNTY-SHERIFFS DEPT	\$35.00
49678	11/1/16	MIAMI COUNTY-SHERIFFS DEPT	\$35.00
49679	11/4/16	JAMES ANDREW EHRHART	\$146.32
49680	11/4/16	DEBORAH A WATSON	\$130.84
49681	11/4/16	JAMES ANDREW EHRHART	\$146.32
49682	11/4/16	DEBORAH A WATSON	\$130.84
49683	11/2/16	WASTE MANAGEMENT OF OHIO INC	\$594.60
49684	11/2/16	SAMS CLUB	\$527.49
49685	11/2/16	LOWES BUSINESS ACCOUNT	\$1,573.03
49686	11/2/16	JENNIFER HONEYCUTT	\$36.72
49687	11/2/16	AT&T	\$101.89
49688	11/2/16	STANLEY STEAMER	\$36.00
49689	11/2/16	DAYTON POWER & LIGHT CO	\$877.75
49690	11/2/16	UNITED HEALTH CARE-INSURANCE COMPANY	\$5,951.70
49691	11/2/16	AT&T	\$66.67
49692	11/2/16	MEDICOUNT MANAGEMENT, INC	\$775.88
49693	11/2/16	J & A CONSTRUCTION	\$7,500.00
49694	11/2/16	NAPA AUTO PARTS	\$639.78
49695	11/2/16	MIAMI COUNTY SANITARY ENGINEERING DEPT.	\$235.39
49696	11/2/16	WEILER WELDING CO INC	\$99.82
49697	11/2/16	VISION SERVICE PLAN	\$36.92
49698	11/2/16	VISION SERVICE PLAN	\$54.42
49699	11/2/16	DELTA DENTAL	\$160.18
49700	11/4/16	MARTIN G CASKEY	\$786.98
49701	11/4/16	ROBERT JAY YOCUM	\$65.32
49702	11/10/16	MIAMI COUNTY ENGINEER	\$905.57
49702	11/10/16	MIAMI COUNTY ENGINEER	\$905.57
49703	11/10/16	VERIZON	\$14.10
49704	11/10/16	CIVITAS MEDIA - OHIO	\$887.34
49705	11/10/16	STAPLES ADVANTAGE	\$42.27
49706	11/10/16	DUNCAN OIL CO	\$1,026.48
49707	11/10/16	BOUND TREE MEDICAL	\$223.87
49708	11/10/16	WEILER WELDING CO INC	\$14.88
49709	11/10/16	TIME WARNER	\$48.82
49710	11/10/16	HANLEY BUSINESS FORMS	\$225.37



49711	11/10/16	READY REFRESH BY NESTLE	\$79.05
49713	11/18/16	Skipped Warrants 49712 to 49713 Series 1	\$0.00
49714	11/18/16	LARRY RAY TRUSTY	\$491.18
49715	11/19/16	UPPER VALLEY MEDICAL CENTER	\$334.00
49716	11/19/16	KE ROSE	\$146.20
49717	11/19/16	O'REILLY AUTO PARTS	\$7.88
49718	11/19/16	AUTOZONE,INC	\$472.08
49719	11/19/16	SCHWAAB, INC	\$279.53
49720	11/19/16	COMDOC.INC. CORPORATE HEADQUARTERS	\$133.01
49721	11/19/16	COMDOC.INC. CORPORATE HEADQUARTERS	\$6.46
49722	11/19/16	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$15.16
49723	11/19/16	VERIZON	\$243.85
49724	11/19/16	MIAMI COUNTY-SHERIFFS DEPT	\$24,826.70
49725	11/19/16	DAYTON POWER & LIGHT CO	\$24.92
49726	11/19/16	TIME WARNER	\$473.54
49727	11/19/16	HEALTH WORKS	\$88.00
49728	11/19/16	STAPLES CREDIT PLAN	\$819.97
49729	11/19/16	AT&T	\$320.55
49730	11/19/16	TRIAD TECHNOLOGIES	\$21.96
49731	11/19/16	CLERK OF COURTS	\$406.00
49732	11/19/16	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$100.00
49733	11/19/16	AFLAC	\$63.66
49734	11/19/16	AFLAC	\$127.32
49735	11/19/16	DELTA DENTAL	\$160.18
49736	11/19/16	BETHEL FIRE ASSOCIATION	\$290.00
49737	11/19/16	BETHEL TOWNSHIP TRUSTEES	\$50.00
49738	11/19/16	BETHEL FIRE ASSOCIATION	\$290.00
49739	11/19/16	BETHEL TOWNSHIP TRUSTEES	\$50.00

### RECEIPTS

Post Date	Receipt Number	Purpose	Total Receipt
10/31/16	279-2016	SALE OF OLD MOW TRIM	\$11,550.00
10/31/16	280-2016	POP REIMBURSEMENT	\$101.30
10/31/16	281-2016	FRANCHISE FEE	\$100.30
10/31/16	282-2016	GASOLOINE EXCISE TAX	\$4,849.59
10/31/16	283-2016	MEDIC RUN DEPOSITS	\$1,194.35
10/31/16	284-2016	INTEREST	\$19.90
10/31/16	285-2016	INTEREST	\$112.19

10/31/16	286-2016	INTEREST	\$7.41
10/31/16	287-2016	INTEREST	\$22.88
10/31/16	288-2016	INTEREST	\$80.52
10/31/16	289-2016	INTEREST	\$51.00
10/31/16	290-2016	INTEREST	\$113.29
10/31/16	291-2016	INTEREST	\$300.37
10/31/16	292-2016	MEDIC RUN PAYMENTS	\$9,134.80
11/14/16	293-2016	ZONING FEES	\$300.00
11/14/16	294-2016	ZONING FEES	\$100.00
11/14/16	295-2016	ZONING FEES	\$200.00
11/14/16	296-2016	ZONING FEES	\$200.00
11/17/16	297-2016	ZONING FEES	\$400.00
11/17/16	298-2016	LIQUOR FEE	\$7.00
11/17/16	299-2016	ZONING FEES	\$200.00
11/21/16	300-2016	AUTO REG TWP LEVY	\$4,696.25
11/21/16	301-2016	ZONING FEES	\$100.00
11/21/16	302-2016	ZONING FEES	\$73.75
11/21/16	303-2016	AUTO REG TOWNSHIPS	\$794.08
11/21/16	304-2016	AUTO REG TWP PERM ORC	\$1,083.75
11/21/16	305-2016	GASOLINE TAX	\$2,640.48
11/21/16	306-2016	LOCAL GOVT	\$2,368.81
11/21/16	307-2016	LOCAL GOV SUPPLEMENT	\$570.04

Meeting Adjourned 7:12pm

\_\_\_\_\_  
Gary Biggs- Chair

\_\_\_\_\_  
\_ABSENT\_  
Beth Vanhaaren- Trustee

\_\_\_\_\_  
Jerry Hirt- Trustee

\_\_\_\_\_  
Mrs. Deborah Watson, Fiscal Officer