



**TRUSTEES MEETING MAY 22, 2018  
REGULAR BUSINESS MEETING, 7:00 P.M.**

**CALL TO ORDER**

Pledge of allegiance was taken.

**APPROVAL OF THE MINUTES**

A motion to approve the minutes for the May 8, 2018 Regular Meeting and the May 15, 2018 Workshop Meeting minutes Moved by Trustee Wright, seconded by Trustee Biggs.

**THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MRS. WRIGHT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**STAFF REPORTS**

**SHERIFF**

None

**FIRE**

See Attached

**ZONING**

Since the last Trustee meeting, one zoning certificate application has been received.

ZC-09-18	5110 E. St. Rt. 571, Tipp City, OH 45371	Addition to residence
ZC-10-18	9385 Palmer Rd., Dayton, OH 45424	Porch addition
ZC-11-18	TBD Pisgah Rd., Tipp City, OH 45371	New residence

Since the last Board of Zoning Appeals (BZA) meeting, two variance applications and one conditional use application are in process.

V-02-18	6845 Studebaker Rd.	Setback variance
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**RESOLUTION #18-05-039**

**A RESOLUTION AUTHORIZING AN EXPENDITURE IN THE AMOUNT OF \$5,120 TO PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY FOR LIFE AND DISABILITY INSURANCE FOR MEMBERS OF THE BETHEL TOWNSHIP FIRE DEPARTMENT AND AUTHORIZING THE ADMINISTRATOR TO COMPLETE THE RENEWAL AGREEMENT.**

WHEREAS, THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, OHIO, RECOGNIZES THE DEDICATION, COMMITMENT AND SERVICE THAT THE PERSONNEL OF THE BETHEL TOWNSHIP FIRE DEPARTMENT PROVIDE THE COMMUNITY;AND

WHEREAS, SECTION 505.23 OF THE OHIO REVISED CODE ALLOWS FOR ANY POLITICAL SUBDIVISION WHICH MAINTAINS AND OPERATES A VOLUNTEER FIRE DEPARTMENT TO PROVIDE FOR INSURANCE AGAINST LIABILITY, AND ACCIDENT AND DEATH BENEFITS FOR THE MEMBERS OF SUCH FIRE DEPARTMENT;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, OHIO THAT:

SECTION 1. THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP AUTHORIZES AN EXPENDITURE IN THE AMOUNT OF \$5,120 TO PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY FOR COVERAGE FOR THE MEMBERS OF THE BETHEL TOWNSHIP FIRE DEPARTMENT.

SECTION 2. THE ADMINISTRATOR OF THE BOARD IS AUTHORIZED TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP.

**THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:**

<b>MRS. WRIGHT</b>	<b>YES</b>
<b>MR. BIGGS</b>	<b>YES</b>

**RESOLUTION #17-05-040**

**A RESOLUTION AUTHORIZING THE PAYMENT OF \$6760.84 TO KENWORTH OF DAYON FOR EMERGENCY REPAIR OF ENGINE 6.**

WHEREAS, the Fire Department requested emergency repair of the brakes of Engine 6 AND

WHEREAS, the repair was necessary to put Engine 6 back into service, AND

THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY:

AUTHORIZING THE TOWNSHIP FISCAL OFFICER TO MAKE PAYMENT OF \$6760.84 TO KENWORTH OF DAYTON FOR THE WORK PERFORMED.

- B. Employees are responsible for assuring funds for any Credit Card expenditure or purchase have been properly appropriated by the Board for the expenditure or purchase prior to using the Credit Card.
- C. Employees shall obtain from the vendor and produce to the Fiscal Officer a receipt for all expenditures or purchases made using a Credit Card. The receipt shall be provided to the Fiscal Officer at or prior to the next Board meeting following the expenditure or purchase.
- D. Use of a Credit Card is an expenditure of Township funds. Employees should use common sense and follow the same procedures as used with all expenditures of Township funds.
- E. Employees shall not allow anyone else, including other Employees, to use the Credit Card.
- F. Employees shall not intentionally destroy the Credit Card. When the Credit Card expires, is no longer needed, or upon termination of employment or service with the Township, Credit Cards shall be returned to the Fiscal Officer.
- G. Credit Cards shall **NOT** be used to pay for any expense not approved by the Board or any unauthorized expense.
- H. Credit Cards shall **NOT** be used to pay for any Personal Expense or for any personal purpose or purchase.
- I. Credit Cards shall **NOT** be used to obtain cash advances, cash withdrawals, or to obtain cash back from a transaction.
- J. Credit Cards shall **NOT** be used to obtain personal services.
- K. Credit Cards shall **NOT** be used to pay for entertainment, except as otherwise authorized by the Board.
- L. Credit Cards shall **NOT** be used to purchase alcohol or tobacco.
- M. Credit Cards shall **NOT** be used for casino gaming, betting, wagering, or gambling and shall not be used to obtain cash advances for such purposes.
- N. Credit Cards shall **NOT** be used for any purpose or to pay for any expense prohibited by federal or state law or by any Township policy or practice. This includes the payment of state sales tax of which townships are exempt. The Fiscal Officer will provide each employee with a "Sales and Use Tax Blanket Exemption Certificate" to present to the vendor. Employees will be personally responsible for the payment of sales taxes when using the Credit Card.
- O. Credit Cards shall be used in accordance with all applicable Credit Card rules and regulations and in accordance with all state and federal laws.

6. The Bethel Township Fiscal Officer shall establish a card limit for credit cards. Credit card limits shall be as follows:

Township Fiscal Officer/ Administrator/ Fire Chief: \$5,000  
Township Asst. Fire Chiefs: \$1,000

PAYMENTS

Number	Post Date	Payee	Total Warrant Amount
315	5/10/18	UNITY NATIONAL BANK	\$5,617.51
316	5/18/18	JONATHAN D ADAMS	\$593.01
317	5/18/18	BEN ALLEN	\$295.04
318	5/18/18	MICHAEL ARNOLD JR	\$432.46
319	5/18/18	CASSANDRA N BETHEL	\$965.88
320	5/18/18	BENJAMIN M CAHILL	\$732.01
321	5/18/18	BRANDEN L CARPENTER	\$710.34
322	5/18/18	NICHOLAS R CARPENTER	\$788.50
323	5/18/18	MARTIN G CASKEY	\$858.34
324	5/18/18	ROBERT D CORWIN	\$221.45
325	5/18/18	JAMES ANDREW EHRHART	\$2,206.14
326	5/18/18	SETH D HALEY	\$130.61
327	5/18/18	NICHOLAS M HALTER	\$997.93
328	5/18/18	JENNIFER HONEYCUTT	\$416.98
329	5/18/18	VICTORIA BARBARA LAVEY	\$518.16
330	5/18/18	NICHOLAS A MAGOTEAUX	\$227.84
331	5/18/18	BRIAN DD MCKELLAR	\$259.10
332	5/18/18	KRISTIE I MEDLEY	\$263.74
333	5/18/18	JOHN MEYER	\$103.77
334	5/18/18	JAROD M REILLY	\$669.51
335	5/18/18	JOSHUA SCHIEBREL	\$758.98
336	5/18/18	CARTER R SCHUMANN	\$126.98
337	5/18/18	CHRISTOPHER M SCOTT	\$593.04
338	5/18/18	JAMES R SEBASTIAN	\$116.91
339	5/18/18	LARRY RAY TRUSTY	\$410.34
340	5/18/18	TERRENCE W. WELDON JR.	\$762.22
341	5/18/18	MARK A WYSONG	\$465.04
342	5/18/18	ROBERT JAY YOCUM	\$846.52
343	5/18/18	JAY T. ZIMMERMAN	\$403.11
345	5/18/18	UNITY NATIONAL BANK	\$4,231.77
50717	5/10/18	O'REILLY AUTO PARTS	\$444.57
50718	5/10/18	BOUND TREE MEDICAL	\$785.45
50719	5/10/18	BUREAU OF WORKERS COMPENSATION	\$1,919.15
50720	5/10/18	VERIZON	\$14.10
50721	5/10/18	A.E. DAVID COMPANY	\$395.70
50722	5/10/18	MEDICOUNT MANAGEMENT, INC	\$1,122.37
50723	5/10/18	US BANK	\$169.00
50724	5/10/18	WASTE MANAGEMENT OF OHIO INC	\$530.01
50725	5/10/18	MIAMI COUNTY SANITARY	\$243.94

		<b>ENGINEERING DEPT.</b>	
<b>50725</b>	<b>5/10/18</b>	<b>MIAMI COUNTY SANITARY ENGINEERING DEPT.</b>	<b>\$243.94</b>
<b>50726</b>	<b>5/10/18</b>	<b>TREASURER OF STATE</b>	<b>\$798.00</b>
<b>50727</b>	<b>5/10/18</b>	<b>WEILER WELDING CO INC</b>	<b>\$133.20</b>
<b>50728</b>	<b>5/10/18</b>	<b>MIAMI COUNTY ENGINEER</b>	<b>\$546.35</b>
<b>50729</b>	<b>5/10/18</b>	<b>TIME WARNER</b>	<b>\$53.48</b>
<b>50730</b>	<b>5/10/18</b>	<b>CINTAS CORPORATION</b>	<b>\$52.52</b>
<b>50731</b>	<b>5/10/18</b>	<b>AIM MEDIA MIDWEST OPERATING</b>	<b>\$457.31</b>
<b>50732</b>	<b>5/10/18</b>	<b>JD EQUIPMENT INC</b>	<b>\$199.67</b>
<b>50733</b>	<b>5/10/18</b>	<b>SAMS CLUB</b>	<b>\$882.18</b>
<b>50734</b>	<b>5/10/18</b>	<b>STAPLES ADVANTAGE</b>	<b>\$112.83</b>
<b>50735</b>	<b>5/10/18</b>	<b>LOWES BUSINESS ACCOUNT</b>	<b>\$203.57</b>
<b>50737</b>	<b>5/14/18</b>	<b>OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT</b>	<b>\$50.00</b>

**RECEIPTS**

<b>Post Date</b>	<b>Source</b>	<b>Purpose</b>	<b>Total Receipt</b>
5/10/18	DOLLAR MIAMI COUNTY MUNICIPAL	ZONING FEES	\$400.00
5/10/18	COURG	TRAFFIC FINES	\$200.00
5/10/18	MIAMI COUNTY AUDITOR	IRP EXCESS COMPENSATION DIST TWP ROAD	\$289.10
5/21/18	FRINGE & BAYLIFF	FOUNDATION EXPENSE	\$100.00
5/21/18	ANRO BUILDING	ZONING FEE	\$200.00
5/21/18	MIAMI COUNTY AUDITOR	LOCAL GOVT APRIL	\$2,691.03
5/21/18	MIAMI COUNTY AUDITOR	LOCAL GOVT SUPPLEMENTAL	\$570.09
5/21/18	MIAMI COUNTY AUDITOR	AUTO REG TOWNSHIPS	\$879.91
5/21/18	MIAMI COUNTY AUDITOR	AUTO REG TWP PERM ORC	\$946.50
5/21/18	MIAMI COUNTY AUDITOR	GASOLINE TAX	\$2,724.98
5/21/18	MIAMI COUNTY AUDITOR	AUTO REG TWP LEVY PERM TAX	\$4,101.50
5/21/18	MIAMI COUNTY AUDITOR	GASOLINE EXCISE TAX	\$4,936.60

Meeting Adjourned 7:25pm

          ABSENT            
Beth Vanhaaren- Chair

    
Gary Biggs- Trustee

    
Carolyn Wright- Trustee

    
Mrs. Deborah Watson, Fiscal Officer