



April 14, 2020

REGULAR BUSINESS MEETING 7:00PM

CALL TO ORDER

Pledge of allegiance was taken.

APPROVAL OF THE MINUTES

A motion to approve the minutes for the March 24 2020 Regular Meeting and the April 7, 2020 Workshop Meeting by Trustee Biggs, seconded by Trustee Wright.

THE ABOVE MOTION WAS MOVED BY MR. BIGGS AND SECONDED BY MRS. WRIGHT AND THE VOTE BEING TAKEN AS:

| | |
|-----------------------|------------|
| MR. BIGGS | YES |
| MRS. WRIGHT | YES |
| MRS. VANHAAREN | YES |

STAFF REPORTS

SHERIFF

Nothing to report.

FIRE

SEE ATTACHED

ZONING

Since the last Trustee meeting, the following zoning certificate applications have been received

- ZC-07-20 / TBD Dayton-Brandt Rd / New Residence
- ZC-08-20 / 9385 Palmer Rd / Addition to Accessory Building
- ZC-09-20 / 8276 Palmer Rd / Accessory Building

Since the last Board of Zoning Appeals (BZA) meeting, the following applications are in process

- V-02-20 / Ross Rd / US 40 / Frontage
- V-03-20 / 5165 US 40 / Frontage
- V-04-20 / US 40 / SR 201 / Parcel Size Less Than Two Acres

Since the last Zoning Commission (ZC) meeting, the following zoning amendment applications are in process
 ZA-03-19 / P&R Communications Tower – US 40 / Rezone 10.004 acres presently zoned R-1AAA and A-2 to R-1AAA for 3.114 acres and A-1 for 6.861 acres for the purpose of selling the 6.861-acre parcel to the owners of adjacent parcel at 4925 E. US 40. Rezoning contingent upon a zero-frontage variance approval. (Pending).

ZA-04-19 / 5165 US 40 / Rezone 2+ acres of 30 acres presently zoned A-2 for the purpose of creating a building lot. Rezoning contingent upon a reduced-frontage variance approval. (Tonight’s Public Hearing - Pending)

ZA-01-20 / 7948 Ross Rd and 7891 US 40 / Splitting the US 40 parcel to add one acre to the Ross Rd parcel (Pending)

ZA-02-20 / US 40 and SR 201 / R-3 (R-1AAA) to I-1 for light manufacturing (Pending)

ZA-03-20 / 7515 Ross Rd / Two R-1AAA parcels from 81.244 acres (A-2)

YEAR TO DATE (2020):

Certificates issued in 2020: 9

Declarations received in 2020: 1

Variations requested in 2020: 4

Variations approved in 2020: 1

Conditional Use requested in 2020: 0

Conditional Use approved in 2020: 0

Zoning Amendments requested in 2020: 3

Zoning Amendments approved in 2020: 4 (Two from 2019)

Zoning Text Amendments 2020: 0

BOARDS & COMMISSIONS

MIAMI COUNTY PLANNING COMMISSION:

The next scheduled meeting is May 19, 2020, at 7:30 p.m.

BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):

The BZA will meet May 28, 2020, at 6:30 p.m.

BETHEL TOWNSHIP ZONING COMMISSION (ZC):

The ZC will meet May 28, 2020, at 7:30 p.m.

2020 ZONING ENFORCEMENT (YTD):

| | Junk Cars | High Grass | Construction Related | Health Referrals | Other | Cleared |
|-------|-----------|------------|----------------------|------------------|-------|---------|
| Month | 0 | 0 | 1 | 0 | 0 | 0 |
| YTD | 0 | 0 | 0 | 0 | 4 | 5 |

Total: 6

Total Cleared: 5

ADMINISTRATOR

Bethel Township COVID Update 04/14/2020

Township Staff:

- Staff is being utilized in such a way to keep the number of people in the offices to a minimum. The following is the current staffing of non-fire department personnel:
 - Twp. Administrator/Fire Chief – Normal hours M-F 8-5 and as needed
 - Fiscal Officer is in as needed and working remotely.
 - Planning/Zoning - Monday and Wednesday 8-5 and remotely as needed
 - Admin. Assistant – Tuesday and Thursday 9-3 and remotely as needed
 - Road Workers – One at a time M-F 8-5
 - Buildings remain closed to the public until further notice.

Fire/EMS:

- Crews are staffed at normal 24/7.
 - We are working around staffing issues to make sure we are still at our minimum level.

Upcoming Meetings:

- The BZA/Zoning Commission meetings for April have been cancelled.
 - If the restrictions continue into May, staff will make arrangements to hold the meetings online.
- Trustee workshop and regular meeting will continue to be virtual until further notice.

Supplies:

- An up to date report will be given with the current PPE supplies of the Township and supplies expected to be received.
- We have worked with Amazon to be considered a front line agency. This allows us to order PPE that is only available to first responders and hospitals.

Precautions:

- The Township offices and Fire Dept. are being “fogged” weekly with an atomized disinfectant. This process is more effective as it gets on all surfaces and kills the COVID 19 virus.
- A solution of disinfectant is available to spray the station and medics with. The medics are being sprayed after each call.
- Door handles and other common surfaces are being wiped down daily and as needed.
- Temperatures are being monitored and a form filled out by employees when reporting to work.
- We have ordered “no-touch” thermometers and are awaiting their arrival.

ACTION ITEMS

NONE

ANNOUNCEMENTS

April 21 Trustee Workshop Meeting, Online, 8:00AM*
April 23 BZA /Zoning Commission Meetings: Both **Cancelled**
April 28 Regular Board of Trustee Meeting, Online, 7:00PM

PUBLIC COMMENTS ON ANY TOPIC

NONE

MOTION TO RECORD PAYMENT OF WARRANTS AND ELECTRONIC PAYMENTS

**RESOLUTION 20-03-36
A RESOLUTION TO RECORD WARRANTS
52060 TO 52090
AND ELECTRONIC PAYMENTS 215-252**

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE PAYMENT OF WARRANTS NO. 52060 THROUGH NO. 52090 AND THE ELECTRONIC PAYMENTS FROM NO.215-252 BE RECORDED THROUGH THE REQUEST OF THE FISCAL OFFICER.

THE ABOVE MOTION WAS MOVED BY MR. BIGGS AND SECONDED BY MRS. WRIGHT AND THE VOTE BEING TAKEN AS:

MR. BIGGS YES
MRS. WRIGHT YES
MRS. VANHAAREN YES

PAYMENTS

| Number | Post Date | Payee | Total Warrant Amount |
|---------------|------------------|-----------------------------------|-----------------------------|
| 215-2020 | 3/30/20 | OHIO CHILD SUPPORT PAYMENT CENTER | \$569.30 |
| 216-2020 | 4/3/20 | MICHAEL ARNOLD JR | \$527.77 |
| 217-2020 | 4/3/20 | GARY BIGGS | \$1,196.53 |
| 218-2020 | 4/3/20 | CYRUS N BROYLES | \$375.95 |
| 219-2020 | 4/3/20 | BENJAMIN M CAHILL | \$607.92 |
| 220-2020 | 4/3/20 | BRANDEN L CARPENTER | \$377.98 |
| 221-2020 | 4/3/20 | NICHOLAS R CARPENTER | \$901.88 |
| 222-2020 | 4/3/20 | MARTIN G CASKEY | \$879.94 |
| 223-2020 | 4/3/20 | JACOB DANIEL CLINE | \$798.69 |
| 224-2020 | 4/3/20 | ALLAN DAVIS | \$861.66 |
| 225-2020 | 4/3/20 | JAMES ANDREW EHRHART | \$1,837.81 |
| 226-2020 | 4/3/20 | NICHOLAS M HALTER | \$115.10 |
| 227-2020 | 4/3/20 | VICTORIA BARBARA LAVEY | \$107.29 |
| 228-2020 | 4/3/20 | WILLIAM P MANNHEIM | \$397.59 |
| 229-2020 | 4/3/20 | ZACHARY SCOTT MCCARROLL | \$532.11 |
| 230-2020 | 4/3/20 | BRIAN DD MCKELLAR | \$607.91 |

| | | | |
|----------|---------|---|------------|
| 231-2020 | 4/3/20 | JAROD M REILLY | \$97.42 |
| 232-2020 | 4/3/20 | MARCUS A ROLL | \$618.35 |
| 233-2020 | 4/3/20 | JOSHUA SCHIEBREL | \$797.08 |
| 234-2020 | 4/3/20 | CHRISTOPHER M SCOTT | \$628.52 |
| 235-2020 | 4/3/20 | JAMES R SEBASTIAN | \$457.78 |
| 236-2020 | 4/3/20 | ALEXANDER SEGRETTO | \$762.82 |
| 237-2020 | 4/3/20 | ROBERT STEVENSON | \$1,141.62 |
| 238-2020 | 4/3/20 | TIFFANY ROSE STINSON | \$547.74 |
| 239-2020 | 4/3/20 | CODY TYLER TEEGARDEN | \$238.34 |
| 240-2020 | 4/3/20 | LARRY RAY TRUSTY | \$1,418.45 |
| 241-2020 | 4/3/20 | HELEN E VANHAAREN | \$1,100.00 |
| 242-2020 | 4/3/20 | DEBORAH A WATSON | \$1,369.38 |
| 243-2020 | 4/3/20 | TERRENCE W. WELDON JR. | \$676.31 |
| 244-2020 | 4/3/20 | CONNOR WHELAN | \$882.21 |
| 245-2020 | 4/3/20 | CAROLYN WRIGHT | \$1,046.15 |
| 246-2020 | 4/3/20 | MARK A WYSONG | \$508.22 |
| 247-2020 | 4/3/20 | ROBERT JAY YOCUM | \$866.63 |
| 248-2020 | 4/3/20 | JAY T. ZIMMERMAN | \$735.21 |
| 250-2020 | 4/3/20 | OHIO CHILD SUPPORT PAYMENT CENTER | \$569.30 |
| 251-2020 | 4/3/20 | UNITY NATIONAL BANK | \$7,992.15 |
| | | UNITY NATIONAL BANK/CARD MEMBER | |
| 252-2020 | 4/6/20 | SERVICES | \$4,901.25 |
| 52060 | 3/27/20 | DELTA DENTAL | \$542.59 |
| 52061 | 3/27/20 | DELTA DENTAL | \$27.09 |
| 52062 | 4/6/20 | AIRGAS | \$236.42 |
| 52063 | 4/6/20 | AQUA FALLS BOTTLED WATER | \$124.19 |
| 52064 | 4/6/20 | TIME WARNER | \$82.50 |
| 52065 | 4/6/20 | US BANK | \$184.96 |
| 52066 | 4/6/20 | MIAMI COUNTY SANITARY ENGINEERING DEPT. | \$434.57 |
| 52067 | 4/6/20 | WESTENDORF PRINTING | \$412.00 |
| 52068 | 4/6/20 | HOWELL RESCUE SYSTEM | \$830.00 |
| 52069 | 4/6/20 | O'REILLY AUTO PARTS | \$107.19 |
| 52070 | 4/6/20 | FINLEY FIRE EQUIPMENT CO.,INC. | \$522.50 |
| 52071 | 4/6/20 | MEGACITY FIRE PROTECTION INC. | \$495.55 |
| 52072 | 4/6/20 | MIAMI COUNTY COUNCIL | \$30.00 |
| 52073 | 4/6/20 | EMSER MEDICAL REPAIR, INC | \$662.30 |
| 52074 | 4/6/20 | DAYTON DOOR SALES | \$256.00 |
| 52075 | 4/6/20 | DUNCAN OIL CO | \$552.24 |
| 52076 | 4/6/20 | LOWES BUSINESS ACCOUNT | \$78.51 |
| 52077 | 4/6/20 | KIRKWOOD HEATING | \$5,301.50 |
| 52078 | 4/6/20 | DAYTON POWER & LIGHT CO | \$685.16 |
| 52079 | 4/6/20 | MEDICOUNT MANAGEMENT, INC | \$894.73 |
| | | OHIO PUBLIC EMPLOYEES RETIREMENT | |
| 52080 | 4/6/20 | SYSTEM | \$21.07 |
| 52081 | 4/6/20 | UNITED HEALTH CARE-INSURANCE COMPANY | \$240.00 |
| 52082 | 4/6/20 | TIPPECANOE GAZETTE | \$44.00 |
| 52083 | 4/6/20 | CITY OF SIDNEY | \$317.05 |
| 52084 | 4/6/20 | OHIO ASSOCIATION OF PUBLIC TREASURERS | \$50.00 |

| | | | |
|-------|--------|------------------------------|------------|
| 52085 | 4/6/20 | AT&T | \$66.67 |
| 52086 | 4/6/20 | SAMS CLUB | \$656.50 |
| 52086 | 4/6/20 | SAMS CLUB | \$656.50 |
| 52087 | 4/6/20 | AT&T MOBILITY | \$286.24 |
| 52088 | 4/6/20 | WASTE MANAGEMENT OF OHIO INC | \$904.32 |
| 52089 | 4/6/20 | CARE WORKS COMP | \$1,701.00 |
| 52090 | 4/6/20 | STAPLES ADVANTAGE | \$64.53 |

Meeting Adjourned 7:20pm

Beth Vanhaaren, Chair

Gary Biggs, Trustee

Carolyn Wright, Trustee

Deborah Watson, Fiscal Officer