



September 22, 2020

REGULAR BUSINESS MEETING 7:00PM

CALL TO ORDER

APPROVAL OF THE MINUTES

A motion to approve the minutes for the August 8, 2020 Regular Meeting and the September 15, 2020 Workshop Meeting by Trustee Wright, seconded by Trustee Black.

THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BLACK AND THE VOTE BEING TAKEN AS:

MR. BLACK	YES
MRS. WRIGHT	YES
MRS. VANHAAREN	YES

STAFF REPORTS

SHERIFF

None

Bethel Township Fire Department

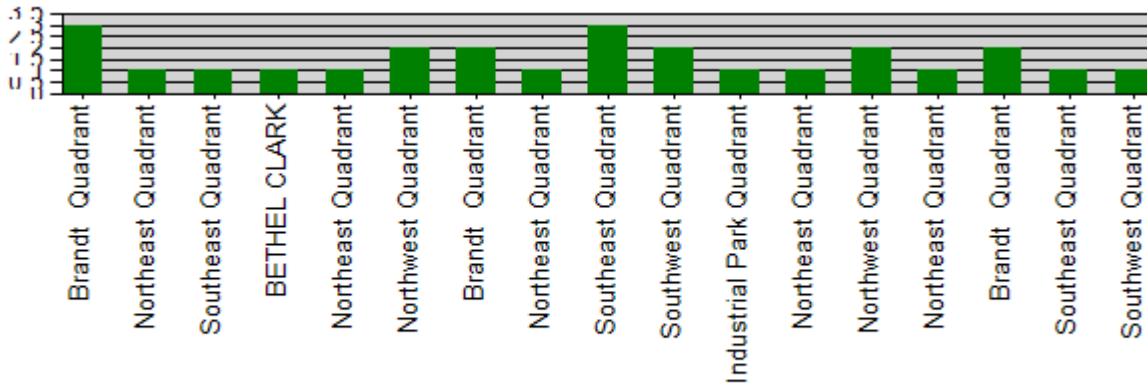
Tipp City, OH

This report was generated on 10/13/2020 2:37:06 PM



Incidents per Zone per Shift for Date Range

Start Date: 09/05/2020 | End Date: 09/19/2020



Platoon 1 | Platoon 2 | Platoon 3 | Platoon 4 | Platoon 5 | Platoon 6

SHIFT	ZONE	# INCIDENTS
Platoon 1	Brandt Quadrant	3
	Northeast Quadrant	1
	Southeast Quadrant	1
Platoon 2	BETHEL CLARK	1
	Northeast Quadrant	1
	Northwest Quadrant	2
Platoon 3	Brandt Quadrant	2
	Northeast Quadrant	1
	Southeast Quadrant	3
	Southwest Quadrant	2
Platoon 4	Industrial Park Quadrant	1
	Northeast Quadrant	1
	Northwest Quadrant	2
Platoon 5	Northeast Quadrant	1
Platoon 6	Brandt Quadrant	2
	Southeast Quadrant	1
	Southwest Quadrant	1

TOTAL: 26

Bethel Township Fire Department

Tipp City, OH

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Incident Type Count per Station for Date Range
Start Date: 09/05/2020 | End Date: 09/18/2020

INCIDENT TYPE	# INCIDENTS
Station: 1 - BETHEL TWP FIRE DEPT.	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	17
322 - Motor vehicle accident with injuries	2
342 - Search for person in water	1
611 - Dispatched & cancelled en route	2
# Incidents for 1 - Bethel Twp Fire Dept.:	23

ZONING

Since the last Trustee meeting, the following zoning certificate applications have been received
ZC-39-20 / 7220 S BELLEFONTAINE RD / Accessory Building
ZC-40-20 / 4285 S SCARFF RD / Second Residence (CU and Variance approved)

Since the last Board of Zoning Appeals (BZA) meeting, the following application is in process
V-12-20 / 7115 Dayton-Brandt Rd / Accessory building larger than allowed

Since the last Zoning Commission (ZC) meeting, following zoning amendment applications are in process
ZA-11-20 / 4490 US 40 / B-3 and A-1 parcels rezoned I-1 and joined (variance required)
ZA-12-20 / Studebaker Rd / Parcel next to PECo property at Studebaker and 202. A-2 parcel rezoned I-1

YEAR TO DATE (2020):

Certificates issued in 2020: 39

Declarations received in 2020: 3

Variations requested in 2020: 12

Variations approved in 2020: 10 (One from 2019)

Conditional Use requested in 2020: 2

Conditional Use approved in 2020: 2 (From 2019)

Zoning Amendments requested in 2020: 12

Zoning Amendments approved in 2020: 10 (Two from 2019)

Zoning Text Amendments 2020: 0

BOARDS & COMMISSIONS

MIAMI COUNTY PLANNING COMMISSION:

The next scheduled meeting is October 20, 2020, at 7:00 p.m. The Township will have the above cases.

BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):

The BZA will meet October 22.

BETHEL TOWNSHIP ZONING COMMISSION (ZC):

The ZC will meet October 22.

2020 ZONING ENFORCEMENT (YTD):

	Junk Cars	High Grass	Construction Related	Health Referrals	Other	Cleared
Month	0	1	0	0	1	2
YTD	2	3	1	1	5	12

Total: 12

Total Cleared: 12

ADMINISTRATOR

: There are three resolutions on your agenda tonight.

- **The first is the Resolution to hire Michael Arnold for the position of Assistant to the Administrator. This is the replacement for Marty Caskey.**
- **The second is for pay raises for the full time road personnel as discussed in workshop. It is recommended that their pay scale be increased by one dollar (\$1.00) per hour.**
- **Lastly Tiffany Stinson has met the requirements to be promoted to Receptionist 2.**

ACTION ITEMS

RESOLUTION #20-09-071

A RESOLUTION SELECTING MICHAEL ARNOLD TO FILL THE POSITION OF ASSISTANT TO THE ADMINISTRATOR FOR BETHEL TOWNSHIP.

WHEREAS, BETHEL TOWNSHIP ADVERTISED INTERNALLY FOR THE POSITION OF ASSISTANT TO THE ADMINISTRATOR, AND

WHEREAS, BETHEL TOWNSHIP RECEIVED TWO APPLICATIONS FOR THE POSITION, AND

WHEREAS, INTERVIEWS WERE CONDUCTED AND MR. ARNOLD WAS OFFERED THE POSITION WITH FULL BENEFITS AT AN ANNUAL SALARY OF \$45,000,

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE BOARD OF TRUSTEES THAT MICHAEL ARNOLD BE SELECTED TO FILL THE POSITION OF ASSISTANT TO THE ADMINISTRATOR.

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION # 20-09-071 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP

MIAMI COUNTY HELD ON THE 22ND DAY OF SEPTEMBER, 2020, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE.

Deborah Watson, Fiscal Officer

THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BLACK AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MR. BLACK	YES
MRS. VANHAAREN	YES

RESOLUTION #20-09-072

A RESOLUTION AUTHORIZING RAISES TO BETHEL TOWNSHIP CURRENT ROAD DEPARTMENT FULL TIME EMPLOYEES

WHEREAS, PERIODICALLY BETHEL TOWNSHIP NEEDS TO ADJUST THE PAY RATE OF EMPLOYEES TO MAINTAIN A COMPETITIVE WAGE, THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THE PAY SCALES OF IT'S FULL TIME EMPLOYEES AND PART TIME EMPLOYEES PER THE FOLLOWING SCHEDULE AND DIRECT THE BETHEL TOWNSHIP FISCAL OFFICER TO MAKE THE NECESSARY HOURLY/SALARY ADJUSTMENTS AND TO MAKE THESE ADJUSTMENTS STARTING SEPTEMBER 27 , 2020.

1: THE HOURLY RATE FOR ROAD DEPARTMENT EMPLOYEES BE ADJUSTED BY ONE DOLLAR (\$1.00) PER HOUR

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION # 20-09-072 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP MIAMI COUNTY HELD ON THE 22ND DAY OF SEPTEMBER , 2020, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE.

Deborah Watson, Fiscal Officer

THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BLACK AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MR. BLACK	YES
MRS. VANHAAREN	YES

RESOLUTION #20-09-073

A RESOLUTION PROMOTING TIFFANY STINSON TO RECEPTIONIST 2 CLASSIFICATION.

WHEREAS, MRS. STINSON HAS MET THE REQUIREMENTS TO BE PROMOTED THE RECEPTIONIST 2 CLASSIFICATION, THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT TIFFANY STINSON BE PROMOTED TO THE RECEPTIONIST 2 CLASSIFICATION AND DIRECT THE BETHEL TOWNSHIP FISCAL OFFICER TO MAKE THE NECESSARY HOURLY/SALARY ADJUSTMENTS AND TO MAKE THESE ADJUSTMENTS STARTING SEPTEMBER 27 , 2020.

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION # 20-09-073 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP MIAMI COUNTY HELD ON THE 22ND DAY OF SEPTEMBER , 2020, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE.

Deborah Watson, Fiscal Officer

THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BLACK AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MR. BLACK	YES
MRS. VANHAAREN	YES

ANNOUNCEMENTS

September 25 BZA Meeting @ 6:30pm/ Zoning Commission Meeting @ 7:30pm*
September 29 Trustee Workshop Meeting, Township Meeting Room, 8:00AM*
October 6 Trustee Workshop Meeting, Township Meeting Room, 8:00AM*
October 13 Regular Board of Trustee Meeting, Township Meeting Room, 7:00PM

An * indicates a meeting will be held only if needed.

PUBLIC COMMENTS ON ANY TOPIC

None

MOTION TO RECORD PAYMENT OF WARRANTS AND ELECTRONIC PAYMENTS

**RESOLUTION 20-07-74
A RESOLUTION TO RECORD
AND ELECTRONIC PAYMENTS 703-731**

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE PAYMENT OF THE ELECTRONIC PAYMENTS FROM NO.703-731 BE RECORDED THROUGH THE REQUEST OF THE FISCAL OFFICER.

THE ABOVE MOTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BLACK AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MR. BLACK	YES
MRS. VANHAAREN	YES

PAYMENTS

Number	Transaction Date	Payee	Total Warrant Amount
703-2020	9/15/20	BEN ALLEN	\$123.78
704-2020	9/15/20	MICHAEL ARNOLD JR	\$793.03
705-2020	9/15/20	BENJAMIN M CAHILL	\$686.82
706-2020	9/15/20	BRANDEN L CARPENTER	\$780.75
707-2020	9/15/20	NICHOLAS R CARPENTER	\$902.01
708-2020	9/15/20	MARTIN G CASKEY	\$880.53
709-2020	9/15/20	JACOB DANIEL CLINE	\$725.54
710-2020	9/15/20	ALLAN DAVIS	\$746.37
711-2020	9/15/20	JAMES ANDREW EHRHART	\$1,870.80
711-2020	9/15/20	JAMES ANDREW EHRHART	\$1,870.80
712-2020	9/15/20	NICHOLAS M HALTER	\$84.96
713-2020	9/15/20	VICTORIA BARBARA LAVEY	\$120.16
714-2020	9/15/20	WILLIAM P MANNHEIM ZACHARY SCOTT	\$603.56
715-2020	9/15/20	MCCARROLL	\$936.44
716-2020	9/15/20	BRIAN DD MCKELLAR	\$931.83
717-2020	9/15/20	JAROD M REILLY	\$265.06
718-2020	9/15/20	MARCUS A ROLL	\$291.17
719-2020	9/15/20	JOSHUA SCHIEBREL	\$914.61
720-2020	9/15/20	CHRISTOPHER M SCOTT	\$720.52
721-2020	9/15/20	JAMES R SEBASTIAN	\$416.01
722-2020	9/15/20	ALEXANDER SEGRETTO	\$629.12
723-2020	9/15/20	ROBERT STEVENSON	\$844.58
724-2020	9/15/20	TIFFANY ROSE STINSON	\$549.01
724-2020	9/15/20	TIFFANY ROSE STINSON	\$549.01
725-2020	9/15/20	CODY TYLER TEEGARDEN	\$243.34
726-2020	9/15/20	LARRY RAY TRUSTY	\$1,053.68
727-2020	9/15/20	TERRENCE W. WELDON JR.	\$916.74
728-2020	9/15/20	CONNOR WHELAN	\$986.80
729-2020	9/15/20	MARK A WYSONG	\$653.93
730-2020	9/15/20	ROBERT JAY YOCUM	\$867.69
730-2020	9/15/20	ROBERT JAY YOCUM	\$867.69
731-2020	9/15/20	JAY T. ZIMMERMAN	\$604.14

RECEIPTS

Transaction Date	Receipt Number	Purpose	Total Receipt
8/18/20	164-2020	LOCAL GOV'T	\$3,333.58
8/18/20	165-2020	LOCAL GOV'T SUPPLEMENT	\$570.09
8/18/20	166-2020	PERMIT FEE	\$100.00
8/18/20	167-2020	ZONING FEE	\$100.00
8/28/20	168-2020	ZONING FEE	\$100.00
8/28/20	169-2020	ZONING FEE	\$100.00
8/28/20	170-2020	ZONING FEE	\$100.00
8/28/20	171-2020	CENTS PER GALLON	\$2,401.59
8/28/20	172-2020	GASOLINE EXCISE TAX	\$9,180.19
8/28/20	173-2020	AUTO REG TWP PERM ORC	\$1,164.00
8/28/20	174-2020	AUTO REG TOWNSHIPS	\$1,039.91
8/28/20	175-2020	AUTO RET TWP LEVY PERM TAX	\$5,044.00
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	176-2020	2ND HALF TAX SETT'L MANUFACTURED HOME	\$200.84
8/28/20	177-2020	ZONING FEES	\$200.00
8/28/20	178-2020	MEDIC RUN FEES	\$1,096.37
		SECOND HB CCARES ACT LOCAL GOV'T	
9/4/20	179-2020	DISTRIBUTION	\$19,151.38
9/4/20	180-2020	TRAFFIC FINES	\$235.00
9/4/20	181-2020	ZONING FEE	\$100.00
9/4/20	182-2020	FRANCHISE FEE	\$7,696.36

Meeting Adjourned 7:14pm

Beth Vanhaaren, Chair

Donald Black, Trustee

Carolyn Wright, Trustee

Deborah Watson, Fiscal Officer