



MEETING MINUTES

Bethel Township Board of Trustees
March 17 2020
Workshop Meeting

8:00AM

Administration

Mr. Ehrhart reviewed with the Trustees an action plan for the COVID-19 pandemic. The action plan is listed below.

COVID 19 Action Items

1. Organizational

a. Fire Department

- Limit exposure to protect First Responders
- Have already put PPE measures in place
- Have limited personnel to staying on station during work hours (bring meals, personal needs, etc.)
- We are deconning the medic after every run
- In the process of fit testing N95 masks for every employee

b. Road Department

- Business as usual at this time
- Limit contact with the general public
- Gloves and proper PPE when dealing with trash pickup, etc.

c. Administration

- Maintain normal business hours at this time.
- Recommend closing the building to public (communication through e-mail, phone, etc.). Arrangements can be made to drop off documents.
- Daily decontamination of common areas (desks, copiers, etc)
- Meetings
 1. Trustees Meetings – public attendance?
 - Only major resolution is the appropriations
 2. BZA and Zoning Commission. At this time the Miami County Planning Commission is still planning on meeting. If this changes we would not be able to have the Zoning Commission due to needing that recommendation 1st.
- Gatherings
 1. We have already cancelled the Land Use Community Workshop.

2. We have other workshops planned April 16th is the next one. Consider cancellation?

3. Recommend that we cancel the Easter Egg Hunt scheduled for April 11.

2. Community

a. Assess Needs

- How to gather data of needs?
- Facebook, website, other social media? Temporary sign on US 40 in the open lot?
- Flyers? Who distributes? Younger people/elderly contact. Where?

b. Identify Needs

- Food, Medicine, Medical Supplies, other necessities.
- Welfare Checks (telephone)

c. Provision of Needs

- Pair up with organizations who offer service
- Provide our own (food pantry)?
- Where do we get items?
- Who staffs?
- Hours?
- Who's eligible?

Adjournment 10:00AM