



December 14, 2021
REGULAR BUSINESS MEETING, 7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

A motion to approve the minutes for the November 23, 2021 Regular Meeting, and the November 30, 2021 Workshop Meeting Minutes was moved by Trustee vanHaaren and seconded by Trustee Black.

Vote: **Trustee vanHaaren** **YES**
 Trustee Black **YES**
 Trustee Wright **YES**

STAFF REPORTS

SHERIFF

None.

FIRE

<p>Bethel Township Fire Department <i>Tipp City, OH</i> This report was generated on 12/28/2021 10:48:02 AM</p>	
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Incident Type Count per Station for Date Range
 Start Date: 11/20/2021 | End Date: 12/10/2021

INCIDENT TYPE	# INCIDENTS
Station: 1 - BETHEL TWP FIRE DEPT.	
321 - EMS call, excluding vehicle accident with injury	35
322 - Motor vehicle accident with injuries	2
554 - Assist invalid	3
611 - Dispatched & cancelled en route	4
# Incidents for 1 - Bethel Twp Fire Dept.:	44

Bethel Township Fire Department

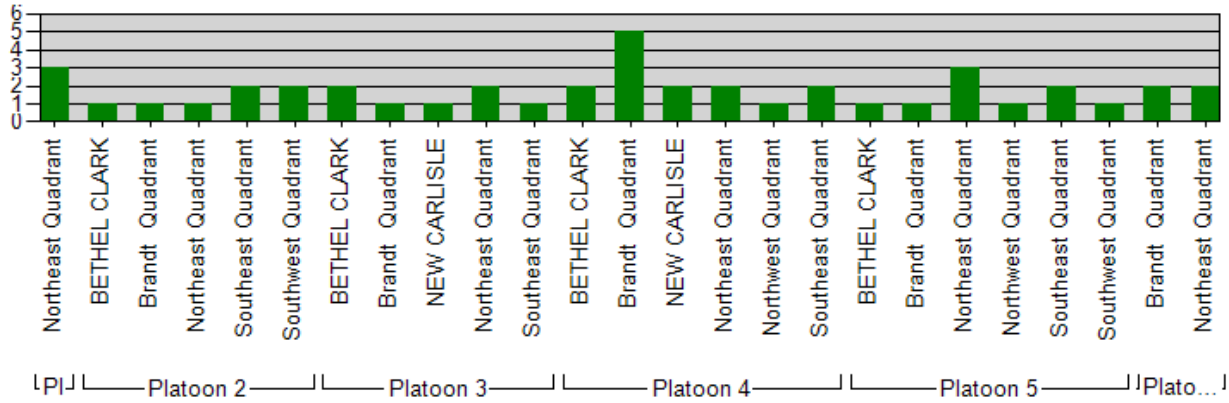
Tipp City, OH

This report was generated on 12/28/2021 10:46:34 AM



Incidents per Zone per Shift for Date Range

Start Date: 11/20/2021 | End Date: 12/10/2021



SHIFT	ZONE	# INCIDENTS
Platoon 1	Northeast Quadrant	3
Platoon 2	BETHEL CLARK	1
	Brandt Quadrant	1
	Northeast Quadrant	1
	Southeast Quadrant	2
	Southwest Quadrant	2
Platoon 3	BETHEL CLARK	2
	Brandt Quadrant	1
	NEW CARLISLE	1
	Northeast Quadrant	2
	Southeast Quadrant	1
Platoon 4	BETHEL CLARK	2
	Brandt Quadrant	5
	NEW CARLISLE	2
	Northeast Quadrant	2
	Northwest Quadrant	1
	Southeast Quadrant	2
Platoon 5	BETHEL CLARK	1
	Brandt Quadrant	1
	Northeast Quadrant	3
	Northwest Quadrant	1
	Southeast Quadrant	2
	Southwest Quadrant	1
Platoon 6	Brandt Quadrant	2
	Northeast Quadrant	2

TOTAL: 44

ZONING

Since the last Trustee meeting, the following zoning certificate applications have been received

There has been no Zoning Certificates turned in since the last meeting

Since the last Board of Zoning Appeals (BZA) meeting, the following application is in process

CU-04-21 5574 SR 202 CU for storage of vehicles and construction equipment

Since the last Zoning Commission (ZC) meeting, following zoning amendment applications are in process

None

YEAR TO DATE (2021):

Certificates issued in 2021: 60

Declarations received in 2021: 3

Variances requested in 2021: 19

Variances approved in 2021: 17

Conditional Use requested in 2021: 6

Conditional Use approved in 2021: 5

Zoning Amendments requested in 2021: 7

Zoning Amendments approved in 2021: 6

BOARDS & COMMISSIONS

MIAMI COUNTY PLANNING COMMISSION:

January 18th, 2021 at 7:00PM

BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):

The BZA will meet at the Township Building January 20, 2022 at 630PM.

BETHEL TOWNSHIP ZONING COMMISSION (ZC)

The Zoning Commission will meet at the Township Building January 20, 2022 at 730PM (if needed)

2022 ZONING ENFORCEMENT (YTD):

	Junk Cars	High Grass	Construction Related	Health Referrals	Other	Cleared
Month	0	2	0	0	1	3
YTD	0	2	0	0	1	3

Total: 0

Total Cleared: 0

ADMINISTRATORS REPORT

General

There are five resolutions on your agenda tonight.

The first two are for new hires to the Fire Department. Both are pending drug screen results.

The next Resolution is for adjustments to the salaries for full time personnel. Both road department employees, Mike and myself.

The fourth Resolution is to appoint Stacey McKenzie as assistant to the Fiscal Officer.

Lastly is to authorize a pay rate for assistant to the Fire Chief. This position was established a year ago and has had more duties assigned. This if for five (5) hours per week.

Other:

All the road department trucks are back from repair. We are still waiting on the Medic to be repaired from the deer strike.

PUBLIC COMMENTS FOR ITEMS ON THE AGNEDA

Resident Julie Reese asked what salary adjustments, are they the same as pay raises. Administrator Ehrhart said they were.

Resident Natalie Donahue asked if the new Fiscal Officer Assistant needed to be bonded. Administrator Ehrhart responded that we are all bonded under an umbrella, within our Liability Insurance through OTARMA.

ACTION ITEMS

RESOLUTION #21-12-088

A RESOLUTION TO APPOINT AMEIR SALAH TO THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER SECTION 505.381 OF THE OHIO REVISED CODE, UNDER THE AUTHORITY OF SECTION 505.38 OF THE OHIO REVISED CODE

WHEREAS, AMEIR SALAH HAS REQUESTED TO BECOME A MEMBER OF THE BETHEL TOWNSHIP FIRE DEPARTMENT, AND

WHEREAS, HIS APPLICATION HAS BEEN RECOMMENDED BY THE FIRE CHIEF OF BETHEL TOWNSHIP, AND

WHEREAS, SECTION 505.38 OF THE OHIO REVISED CODE AUTHORIZES THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY TO ESTABLISH THE CONDITIONS OF MEMBERSHIP OF THE BETHEL TOWNSHIP FIRE DEPARTMENT, THEREFORE,

BE IT RESOLVED THAT AMEIR SALAH SHALL BE APPOINTED AS A PART TIME FF/EMT OF THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER SECTION 505.381 OF THE OHIO REVISED CODE.

Motion to approve by: Trustee vanHaaren

Motion Seconded by: Trustee Black

Vote: Trustee van Haaren: YES

Trustee Black: YES

Trustee Wright: YES

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH A. WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION #21-12-088 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY HELD ON THE 14TH DAY OF DECEMBER, 2021, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE

RESOLUTION #21-12-089

A RESOLUTION TO APPOINT TRENTON JOLLAY TO THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER SECTION 505.381 OF THE OHIO REVISED CODE, UNDER THE AUTHORITY OF SECTION 505.38 OF THE OHIO REVISED CODE

WHEREAS, TRENTON JOLLAY HAS REQUESTED TO BECOME A MEMBER OF THE BETHEL TOWNSHIP FIRE DEPARTMENT, AND

WHEREAS, HIS APPLICATION HAS BEEN RECOMMENDED BY THE FIRE CHIEF OF BETHEL TOWNSHIP, AND

WHEREAS, SECTION 505.38 OF THE OHIO REVISED CODE AUTHORIZES THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY TO ESTABLISH THE CONDITIONS OF MEMBERSHIP OF THE BETHEL TOWNSHIP FIRE DEPARTMENT, THEREFORE,

BE IT RESOLVED THAT TRENTON JOLLAY SHALL BE APPOINTED AS A PART TIME FF/EMT OF THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER SECTION 505.381 OF THE OHIO REVISED CODE.

Motion to approve by: Trustee Black

Motion Seconded by: Trustee vanHaaren

Vote: Trustee Black : YES
Trustee vanHaaren YES
Trustee Wright: YES

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH A. WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION #21-12-089 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY HELD ON THE 14TH DAY OF DECEMBER, 2021, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE

RESOLUTION #21-12-090

A RESOLUTION AUTHORIZING SALARY ADJUSTMENTS TO BETHEL TOWNSHIP CURRENT FULL TIME EMPLOYEES

WHEREAS, PERIODICALLY BETHEL TOWNSHIP NEEDS TO ADJUST THE PAY RATE OF EMPLOYEES TO MAINTAIN A COMPETITIVE WAGE, THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THE PAY SCALES OF IT'S FULL TIME EMPLOYEES PER THE FOLLOWING SCHEDULE AND DIRECT THE BETHEL TOWNSHIP FISCAL OFFICER TO MAKE THE NECESSARY HOURLY/SALARY ADJUSTMENTS AND TO MAKE THESE ADJUSTMENTS STARTING WITH THE PAY PERIOD OF DECEMBER 19, 2021.

1: THE ANNUAL SALARY FOR THE FULL TIME ROAD WORKER BE ADJUSTED BY TWO DOLLARS PER HOUR (\$2.00/HR) FOR CURRENT ROAD WORKERS.

2: THE ANNUAL SALARY FOR FULL TIME ASSISTANT TO THE ADMINISTRATOR/ ZONING ADMINISTRATOR BE ADJUSTED TO FOURTY-NINE THOUSAND ONE-HUNDRED SIXTY DOLLARS AND TWO CENTS (\$49,160.02)

3: THE ANNUAL SALARY FOR THE TOWNSHIP ADMINISTRATOR BE ADJUSTED TO SIXTY-SEVEN THOUSAND PER YEAR (\$67,000/YEAR)

Motion to approve by: Trustee vanHaaren

Motion Seconded by: Trustee Black

Vote: Trustee van Haaren: YES
Trustee Black: YES
Trustee Wright: YES

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION # 21-12-090 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP MIAMI COUNTY HELD ON THE 14TH DAY OF DECEMBER , 2021, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE.

Deborah Watson, Fiscal Officer

RESOLUTION #21-12-091

A RESOLUTION TO APPOINT STACEY McKENZIE AS ASSISTANT TO THE FISCAL OFFICER AS AUTHORIZED BY SECTION 507.021 OF THE OHIO REVISED CODE

WHEREAS, THE BETHEL TOWNSHIP FISCAL OFFICER HAS DETERMINED A NEED TO HIRE AN ASSITANT, AND

WHEREAS, THIS FISCAL OFFICER HAS THE AUTHORITY UNCER 507.021 TO APPOINT SUCH A POSITION AND SET THE COMPENSATION FOR THE POSTION, AND

WHEREAS, THE FISCAL OFFICER HAS SELECTED STACEY McKENZIE TO FILL THIS POSITION, THEREFORE,

BE IT RESOLVED THAT STACEY McKENZIE SHALL BE APPOINTED AS ASSISTANT TO THE FISCAL OFFICER PURSUANT TO SECTION 507.021 OF THE OHIO REVISED CODE.

Motion to approve by: Trustee Black

Motion Seconded by: Trustee vanHaaren

Vote:	Trustee Black:	YES
	Trustee vanHaaren:	YES
	Trustee Wright:	YES

CERTIFICATE OF RECORDING OFFICER

I, DEBORAH A. WATSON, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF RESOLUTION #21-12-091 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY HELD ON THE 14TH DAY OF DECEMBER, 2021, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE

DEBORAH A. WATSON

RESOLUTION #21-12-092

A RESOLUTION AUTHORIZING A PAY RATE FOR THE ADMINISTRATIVE ASSISTANT TO THE FIRE CHIEF

WHEREAS, RESOLUTION 20-12-093 ESTABLISHED THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE FIRE CHIEF, AND

WHEREAS, THE POSITION WAS SET FORTH AS A WITHOUT PAY AND AS NEEDED, AND

WHEREAS, THIS POSITION HAS BEEN USED HEAVILY OVER THE LAST YEAR TO HANDLE THOSE ADMINISTRATIVE DUTIES,

WHEREAS, THE BETHEL TOWNSHIP TRUSTEES BELIEVE THAT THIS POSITION SHOULD AT LEAST BE MINIMALLY COMPENSATED, THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE ADMINISTRATIVE ASSISTANT TO THE FIRE CHIEF BE COMPENSATED BY THE FOLLOWING:

1: A RATE OF TWENTY DOLLARS PER HOUR (\$20/HR) FOR FIVE (5) HOURS PER WEEK.

2: THE HOURS SHALL BE TRACKED BY THE FIRE CHIEF AND/OR HIS DESIGNEE AND REPORTED WITH THE REST OF THE FIRE DEPARTMENT PAYROLL.

Motion to approve by: Trustee Black

Motion Seconded by: Trustee vanHaaren

Vote:	Trustee Black:	YES
	Trustee vanHaaren:	YES
	Trustee Wright:	YES

ANNOUNCEMENTS

December 17	Trustee Special Meeting, Township Meeting Room, 8:00AM
December 21	Trustee Workshop Meeting, Township Meeting Room, 8:00AM*
December 23	BZA meeting 6:30PM/Zoning Commission Meeting 7:30PM
December 28	Trustee Regular Meeting, Township Meeting Room, 7:00PM
December 31	Township Offices Closed for the New Year’s Holiday
January 4	Trustee Workshop Meeting, Township Meeting Room, 8:00AM*
January 11	Trustee Regular Meeting, Township Meeting Room, 7:00PM

An * indicates a meeting will be held only if needed.

PUBLIC COMMENTS ON ANY TOPIC

Resident Natalie Donahue questioned some flags she had seen at the corner of Are they doing soil testing?

Administrator Ehrhart responded yes, probably.

Resident Natalie Donahue stated that the gentleman on 571 was denied a variance. He is now putting up a barn. Is he complying with the variance? What happens if he is not complying?

Administrator Ehrhart responded he has to comply other wise we will have to start a court process.

Natalie Donahue responded, Thank you. Good to know.

RESOLUTION 21-12-093

A RESOLUTION TO RECORD ELECTRONIC PAYMENTS 1000-1038 AND THE PAYMENTS OF THE WARRANTS 53152-53167

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE PAYMENT OF THE ELECTRONIC PAYMENTS FROM NO.1000-1038 AND THE WARRANTS 53152-53167 BE RECORDED THROUGH THE REQUEST OF THE FISCAL OFFICER.

THE ABOVE MOTION WAS MOVED BY MRS. vanHAAREN AND SECONDED BY MR. BLACK AND THE VOTE BEING TAKEN AS:

MRS. vanHAAREN	YES
MR. BLACK	YES
MRS. WRIGHT	YES

PAYMENTS

Number	Transaction Date	Payee	Total Warrant Amount
1000-2021	11/29/21	DONALD R BLACK	\$920.71
1001-2021	11/29/21	HELEN E VANHAAREN	\$1,236.10
1002-2021	11/29/21	DEBORAH A WATSON	\$1,549.98
1003-2021	11/29/21	CAROLYN WRIGHT	\$1,109.21
1005-2021	11/29/21	UNITY NATIONAL BANK	\$959.69
1006-2021	12/3/21	BUREAU OF WORKERS COMPENSATION	\$15,763.00
1007-2021	12/7/21	TYLER D ALLISS	\$872.48
1008-2021	12/7/21	MICHAEL ARNOLD JR	\$835.60
1009-2021	12/7/21	CYRUS N BROYLES	\$62.35
1010-2021	12/7/21	BENJAMIN M CAHILL	\$963.00
1011-2021	12/7/21	CASSANDRA CHANNELL	\$738.64
1012-2021	12/7/21	JACOB DANIEL CLINE	\$1,244.59
1013-2021	12/7/21	ALLAN DAVIS	\$107.48
1014-2021	12/7/21	JAMES ANDREW EHRHART	\$638.86
1015-2021	12/7/21	AUSTIN HOFFMAN	\$598.10
1016-2021	12/7/21	JASON JASPER	\$634.31
1017-2021	12/7/21	WILLIAM P MANNHEIM	\$900.88
1018-2021	12/7/21	BRIAN D MCKELLAR	\$1,087.55
1019-2021	12/7/21	MARCUS A ROLL	\$581.05
1020-2021	12/7/21	JOSHUA SCHIEBREL	\$733.42
1021-2021	12/7/21	CHRISTOPHER M SCOTT	\$857.53
1022-2021	12/7/21	JAMES R SEBASTIAN	\$331.32
1023-2021	12/7/21	ALEXANDER SEGRETTO	\$793.41
1024-2021	12/7/21	ROBERT STEVENSON	\$520.79
1025-2021	12/7/21	CODY TYLER TEEGARDEN	\$1,179.98
1026-2021	12/7/21	DEBORAH A WATSON	\$77.75
1027-2021	12/7/21	TERRENCE W. WELDON JR.	\$757.68
1028-2021	12/7/21	CONNOR WHELAN	\$1,141.65
1029-2021	12/7/21	ROBERT JAY YOCUM	\$1,040.07
1030-2021	12/7/21	JAY T. ZIMMERMAN	\$165.82
1032-2021	12/7/21	MICHAEL ARNOLD JR	\$1,266.23
1033-2021	12/7/21	JAMES ANDREW EHRHART	\$1,474.15
1035-2021	12/7/21	ANTHEM BLUE CROSS AND BLUE SHIELD	\$9,749.91
1036-2021	12/7/21	DELTA DENTAL	\$470.25
1037-2021	12/7/21	BUREAU OF WORKERS COMPENSATION	\$356.40
1038-2021	12/7/21	UNITY NATIONAL BANK	\$106.40
53152	12/3/21	Skipped Warrants 53152 to 53152 Series 1	\$0.00
53153	12/3/21	WASTE MANAGEMENT OF OHIO INC	\$505.86
53154	12/3/21	O'REILLY AUTO PARTS	\$48.29
53155	12/3/21	LOWES BUSINESS ACCOUNT	\$287.17
53156	12/3/21	SAMS CLUB	\$48.44

		MIAMI COUNTY SANITARY ENGINEERING	
53157	12/3/21	DEPT.	\$565.87
53158	12/3/21	US BANK	\$282.50
53159	12/3/21	AES Ohio	\$497.81
53160	12/3/21	AT&T	\$66.67
53161	12/3/21	MEDICOUNT MANAGEMENT, INC	\$887.06
53162	12/3/21	ARBOGAST	\$3,032.72
53163	12/3/21	KOENING EQUIPMENT CO	\$227.91
53164	12/3/21	SAUNDERS TOWING & RECOVERY LLC	\$98.00
53165	12/3/21	CINTAS CORPORATION	\$42.89
53166	12/3/21	DUNCAN OIL CO	\$1,833.76
53167	12/13/21	CYRUS N BROYLES	\$716.76

RECEIPTS

Transaction Date	Receipt Number	Source	Total Receipt
12/6/21	299-2021	TREVOR BEAN CHARTER	\$200.00
12/6/21	300-2021	COMMUNITCATIONS	\$7,887.24
12/6/21	301-2021	US BANK	\$300.00
12/6/21	302-2021	CCC, LLC	\$200.00
12/6/21	303-2021	MEDICOUNT	\$1,353.88
12/6/21	304-2021	SUMMIT BUILDERS	\$200.00
12/7/21	311-2021	CIT BANK	\$9.82
12/7/21	312-2021	STBKINDIA	\$39.43
12/7/21	313-2021	BANKAMERIC	\$48.26
12/7/21	314-2021	PEOPLES	\$15.43
12/7/21	315-2021	UNION BANK	\$3.68
12/7/21	316-2021	LOCKBOX PAYMENTS	\$11,510.86
12/7/21	317-2021	PRIMARY	\$111.22
12/7/21	318-2021	1ST INTER	\$2.30
12/7/21	319-2021	STATE OF OHIO	\$225.00

Meeting Adjourned 7:15pm

Carolyn Wright, Chair

Donald Black, Trustee

Beth Vanhaaren, Trustee

Deborah Watson, Fiscal Officer