



Bethel Township Board of Trustees

March 25, 2025

Workshop Meeting Minutes

CALL TO ORDER: Time: 6:02 PM

Presiding: Trustee Reese

Roll call: Administrator Smith: Present

Fire Chief Cahill: Absent

Fiscal Officer Ross: Absent

Trustee Dick: Present

Trustee Reese: Present

Trustee vanHaaren: Present

PUBLIC COMMENTS on items on the Agenda

1. Donna Hughes: road conditions, Huber Heights annexation agreement

ADMINISTRATION & ZONING ITEMS:

1. Backyard chickens

FIRE DEPT ITEMS:

1. None

ROAD DEPT ITEMS

1. Winterhill Ct. drainage – Miami County Engineering to assess and advise on options.
2. Road Committee - checked roads to see which need repairs or repaving.
3. Annual road assessment – company will professionally assess roads and propose care plan.

FISCAL OFFICER ITEMS:

1. **RESOLUTION #25-03-029:** A RESOLUTION APPROVING APPROPRIATION TRANSFERS FOR 2025
Motioned by Trustee Dick Seconded by Trustee vanHaaren
Vote: Trustee Dick YES Trustee vanHaaren YES Trustee Reese YES
2. **RESOLUTION #25-03-030:** A RESOLUTION ADOPTING PERMANENT APPROPRIATIONS FOR YEAR 2025 AS PRESENTED BY THE FISCAL OFFICER AND PRESCRIBED BY SECTION 5705.38 OF THE OHIO REVISED CODE
Motioned by Trustee Dick Seconded by Trustee vanHaaren
Vote: Trustee Dick YES Trustee vanHaaren YES Trustee Reese YES
3. Meeting minutes for 3/24/25 – no corrections, will be on the 4/1/25 agenda for approval.
4. Records retention – Fiscal Officer Ross and Trustee Board Chair Reese met to discuss the records retention schedule and destruction of any records per the schedule. The decision was that there were no changes needed to the schedule at this time and that we would not destroy any records in 2025.

TRUSTEE ITEMS:

1. Mileage reimbursement rates – will be a resolution to establish expense reimbursement rates for lodging, incidentals, meals, and mileage at the next meeting.
2. Meeting room / shelter at Friendship Park – mentioned also: walking path, basketball court, pickleball court

OLD BUSINESS:

Administration

1. Budget – 5 year plan
2. Board retreat – Administrator Smith to find a suitable date
3. Walnut Street dead end – Administrator Smith to research
4. Archive Social - further consideration?
 - a. Some discussion on this could offer proof that we posted public hearing notices as required

Zoning

5. Hook up GIS computer to the network, update GIS – in process
6. Joint meeting with zoning boards to update zoning resolution text – Administrator Smith to find a suitable date

Fire Dept

7. Expired helmets
8. Surplus equipment sales – list is prepared, will combine with road dept surplus
9. Fire Dept discussion with Elizabeth Twp

Road Dept

10. Tree removal on Singer Rd. – complete
11. West Charleston Road repairs
12. Surplus equipment sales – old mowers – will work with Fire Dept to create a complete list
13. Friendship Park digital mapping – Administrator Smith to research

Trustee Items

14. House Bill 113 – amend ORC regarding annexation and add section 3311.222
 - a. Introduced Feb 18, 2025, refer to committee Feb 26, 2025
 - b. There is now an analysis version of the bill (summary) available
15. Other House Bills
 - a. Transportation bill disallows townships from using traffic cameras but FLOCK cameras are not affected
 - b. HB 28 eliminates replacement levies – passed House 62-30 and on its way to the Senate
 - c. HB 109 taxing of short-term rental properties and how they can be regulated
16. Position for an anti-annexation employee – Trustee Reese discussing with Administrator Smith
 - a. Discussed alternatives
 - b. Discussed job description (input from others doing anti-annexation activities)
17. Trustee goals and objectives – no new news
18. Review/update our Personnel Policies and Procedures Manual – no updates at this time

OTHER DISCUSSION TOPICS:

1. None

MOTION TO ENTER INTO EXECUTIVE SESSION.

1. Motion to enter executive session, (1) which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and (2) for the purpose to discuss appointment, employment or discipline of a public employee or official and (3) to consider the purchase of property for public purposes.

Motioned by Trustee Dick

Seconded by Trustee vanHaaren

Vote: Trustee Dick YES

Trustee vanHaaren YES

Trustee Reese YES

Time in Executive Session:

8:14 PM

Return to regular session time:

9:39 PM

ADJOURNMENT motioned by Trustee Dick

Seconded by Trustee vanHaaren

Vote: Trustee Dick YES

Trustee vanHaaren YES

Trustee Reese YES

Time: 9:39 PM

ATTACHMENTS:

1. Signed resolutions.
2. Digital audio recording of the meeting containing discussion and public comments, if any.

Minutes prepared by Trustee Reese



Julie Reese, Trustee, President



Kama Dick, Trustee, Vice President



Beth van Haaren, Trustee

Rhonda Ross, Fiscal Officer