

September 10, 2013

The Board of Trustees of Bethel Township, Miami County met in regular session on September 10, 2013 at the Bethel Township Meeting Room, 8735 South Second Street, Brandt. Members in attendance were Mr. Wray and Mr. Hirt .

CALL TO ORDER

Pledge of allegiance was taken.

APPROVAL OF THE MINUTES

A motion to approve the minutes of the August 27, 2013 Regular Meeting Minutes, and the September 3, 2013 Workshop Meeting Minutes by Trustee Hirt, seconded by Trustee Wray.

THE VOTE BEING TAKEN AS FOLLOWS:

Mr. Wray	Yes
Mr. Hirt	Yes

STAFF REPORTS

SHERIFF

None

FIRE

Bethel Township Fire Department

Incident Type Count per Station for Date Range

Start Date: 08/24/2013 | End Date: 09/06/2013

INCIDENT TYPE # INCIDENTS

Station: 1 - BETHEL TWP FIRE DEPT.

- 111 - Building fire 1
- 132 - Road freight or transport vehicle fire 1
- 151 - Outside rubbish, trash or waste fire 1
- 311 - Medical assist, assist EMS crew 1
- 321 - EMS call, excluding vehicle accident with injury 14
- 322 - Motor vehicle accident with injuries 3
- 554 - Assist invalid 1
- 744 - Detector activation, no fire - unintentional 1

Incidents for 1 - Bethel Twp Fire Dept.: 23

Bethel Township Fire Department

Incidents per Zone per Shift for Date Range

SHIFT ZONE # INCIDENTS

Dayshift Brandt
Quadrant
3
Mutual Aid 1

Northeast
Quadrant
4

Northwest
 Quadrant
 2
 Southeast
 Quadrant
 1
 Southwest
 Quadrant
 3
 Nightshift Brandt
 Quadrant
 2
 Mutual Aid 1

Northeast
 Quadrant
 3
 Southeast
 Quadrant
 1
 Southwest
 Quadrant
 2

TOTAL: 23

ZONING

YEAR TO DATE (2013):

Certificates Received this year: 20
 Certificates Issued this year: 20

 Declarations received this year: 1

 Variances received this year: 3

 Conditional Use applied for this year: 3

 Zoning Amendments applied for this year: 4
 Zoning Text Amendments applied for this year: 0

BOARDS & COMMISSIONS:

MIAMI COUNTY PLANNING COMMISSION:

Miami County Planning Commission will meet on September 17, 2013. The Township has no cases before the commission.

BETHEL TOWNSHIP ZONING COMMISSION:

The Bethel Township Zoning Commission (ZC) will meet in workshop session on Thursday, September 26, 2013 to review changes to the Bethel Township Zoning Resolution.

BETHEL TOWNSHIP BOARD OF ZONING APPEALS:

The Bethel Township Board of Zoning Appeals (BZA) will not meet for the month of September.

2013 ZONING ENFORCEMENT:

	Junk Cars	High Grass	Construction Related	Health Referrals	Other	Cleared
Current	1	2	0	2	0	4
YTD	17	38	2	31	16	54

ADMINISTRATORS REPORT

On your Agenda tonight:

Resolution 13-08-89 This resolution asks the Trustees to adopt the records retention schedule previously submitted for review. The schedule has been updated removing obsolete items.

PUBLIC COMMENT FOR ITEMS ON AGENDA

None

ACTION ITEMS

RESOLUTION 13-09-089

A RESOLUTION ADOPTING A RECORDS RETENTION SCHEDULE PURSUANT TO SECTION 149 OF THE OHIO REVISED CODE

WHEREAS, the Board of Trustees have recognized that a schedule for retaining records is imperative to ensure that the quality of records are maintained; and
WHEREAS, Bethel Township does not currently operate under an existing retention schedule; and,
WHEREAS, The retention schedule has been reviewed and updated in accordance with the Ohio Revised Code; and,
WHEREAS, The Township Fiscal Officer will be designated the keeper of said records.
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bethel Township, Miami County, Ohio adopt a Records Retention Schedule as submitted by the Township Administrator.

THE ABOVE RESOLUTION WAS MOVED BY MR. WRAY AND SECONDED BY MR. HIRT AND THE VOTE BEING TAKEN AS:

MR. WRAY YES
MR. HIRT YES

ANNOUNCEMENTS

- September 17 Trustee Workshop Meeting Township Meeting Room, 8:30AM (if needed).
- September 24 Trustee Regular Meeting, Township Meeting Room, 7:00PM
- September 26 Board of Zoning Appeals, Township Meeting Room, 6:30PM
- September 26 Zoning Commission, Township Meeting Room, 7:30PM
- October 1 Trustee Workshop Meeting Township Meeting Room, 8:30AM (if needed).

PUBLIC COMMENTS ON ANY TOPIC

None

MOTION TO RECORD PAYMENT OF WARRANTS AND ELECTRONIC PAYMENTS

**RESOLUTION 13-04-072
A RESOLUTION TO RECORD WARRANTS**

**47086 TO 47106
AND ELECTRONIC PAYMENTS
234-281**

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY THAT THE PAYMENT OF WARRANTS NO. 47086 THROUGH NO. 47106 AND THE ELECTRONIC PAYMENTS FROM NO. 234-281 BE RECORDED THROUGH THE REQUEST OF THE FISCAL OFFICER.

THE ABOVE RESOLUTION WAS MOVED BY MR. WRAY AND SECONDED BY MR.HIRT AND THE VOTE BEING TAKEN AS:

MR. WRAY	YES
MRS. HIRT	YES
MRS. VANHAAREN	YES

PAYMENTS

Number	Payee	Total Amount	Warrant
284	UNITY NATIONAL BANK	\$2,897.71	
285	UNITY NATIONAL BANK	\$251.64	
286	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,607.30	
287	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$1,583.79	
288	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$1,571.78	
47108	JEROME L. HIRT,SR.	\$838.64	
47109	HELEN E VANHAAREN	\$892.77	
47110	DEBORAH A WATSON	\$1,307.61	
47111	CLIFFORD E. WRAY	\$796.76	
47112	OHIO CHILD SUPPORT PAYMENT CENTER	\$298.05	
47113	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$300.00	
47114	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$75.00	
47115	DELTA DENTAL	\$243.19	
47116	DELTA DENTAL	\$27.03	
47117	TREASURER OF STATE OF OHIO	\$843.88	
47118	ANDREW EHRHART	\$94.35	
47119	JEROME L. HIRT, SR.	\$104.90	
47120	VISION SERVICE PLAN	\$66.10	
47121	ICE MOUNTAIN DIRECT	\$56.70	
47122	MIAMI COUNTY ENGINEER	\$849.94	
47123	DAYTON POWER & LIGHT CO	\$830.06	
47124	TIME WARNER CABLE	\$84.90	
47125	COMDOC.INC. CORPORATE HEADQUARTERS	\$33.19	
47126	AT&T	\$85.60	
47127	MIAMI COUNTY SANITARY ENGINEERING DEPT.	\$360.13	
47128	WASTE MANAGEMENT OF OHIO INC	\$264.40	
47129	LOWES BUSINESS ACCOUNT	\$2,030.81	
47130	WEILER WELDING CO INC	\$93.31	

47131	STAPLES CREDIT PLAN	\$23.07
47132	A.E. DAVID COMPANY	\$91.53
47133	WAGNER PAVING	\$22,698.00
47134	HEALTH WORKS	\$208.00
47135	SAMS CLUB	\$99.02
47136	STAPLES ADVANTAGE	\$210.50
47137	TREASURER OF STATE	\$990.00
47138	TREASURER, STATE OF OHIO	\$150.00
47139	DUNCAN OIL CO	\$1,512.94

RECEIPTS

Receipt Num	Source	Purpose	Total Receipt
200	MIAMI COUNTY MUNICIPAL COURT	TRAFFIC FINES	\$218.00
201	UNITED STATE TREASURY	MEDIC RUN	\$527.97
202	MIAMI COUNTY AUDITOR	CENTS PER GALLON JULY 2013	\$2,449.43
203	MIAMI COUNTY AUDITOR	7/13 GASOLINE EXCISE TAX	\$4,752.27
204	CASH/CHECK WATSON	ZONING FEES/ SCOTT EHRHART	\$50.00
205	CASH/WATSON	SCRAP METAL CASH	\$129.30
206	LUNSFORD/RIVELLO	NEW POOL PERMIT	\$50.00
207	MIAMI COUNTY AUDITOR	7/13 AUTO REGISTRATION TOWNSHIP	\$782.81
208	MIAMI COUNTY AUDITOR	JULY 2013 AUTO REGISTRATION TWP LEVY	\$3,175.00
		2013 2ND HALF R.E. SPEC. ASSMT WEED MOWING BRANT LIGHTING W CHARLESTON LIGHTING	
209	MIAMI COUNTY AUDITOR		\$805.87
210	MIAMI COUNTY AUDITOR	2013 2ND HALF R.E. TX SETTL	\$447,070.53

Meeting Adjourned 7:40pm

Beth Vanhaaren- Absentr

Cliff Wray, Vice Chair

Jerome Hirt- Trustee

Mrs. Deborah Watson, Fiscal Officer