



RESOLUTION #24-01-017

A RESOLUTION ASSIGNING VARIOUS DUTIES FOR TRUSTEES AND STAFF FOR THE YEAR 2024

WHEREAS, Bethel Township strives to operate as effectively as possible and to delegate duties throughout trustees and staff; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County has decided that the following assignments shall be given to Trustees, Fiscal Officer and Staff:

- Facilitating ditch petitions with the county, drainage issues brought by residents: Trustee Dick and Trustee Reese
- Miami County Engineer liaison: Trustee Dick
- ODOT liaison: Trustee Dick
- Writing quarterly Newsletter, which includes meeting info, current issues, changes in operations/rules, recent zoning activity, and various tips and reminders: Trustee Reese and alternate Trustee Dick
- Maintain Township social media sites: Trustee Dick and alternate Assistant Administrator Arnold
- Maintain Township website: Trustee Reese and alternate Assistant Administrator Arnold
- TextMyGov: Trustee Reese and alternate Assistant Administrator Arnold
- Bethel Local School Board liaison: Trustee Reese
- Roadway Issues (complaints, maintenance, plowing etc.): Trustee Dick
- Sheriff Contract (negotiations, meetings, etc)- Trustee vanHaaren

THEREFORE BE IT RESOLVED, by the Bethel Township Board of Trustees, that the above assigned duties be designated to the person(s) assigned to the task.

Motion to adopt by Trustee Dick; seconded by Trustee vanHaaren

Vote: Trustee Kama Dick	<u>YES</u>	<u><i>Kama Dick</i></u>
Trustee Julie Reese	<u>YES</u>	<u><i>Julie Reese</i></u>
Trustee Beth vanHaaren	<u>YES</u>	<u><i>Beth van Haaren</i></u>

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-017** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross, Fiscal Officer
Bethel Township, Miami County